DOCUMENT RESUME

ED 194 278 RC 012 349

TITLE Wisconsin Migrant Education State Plan, FY 1981 (1980-1981).
INSTITUTION Wisconsin State Dept. of Public Instruction, Madison. Div. for Management and Planning Services.
SPONS AGENCY Bureau of Elementary and Secondary Education (DHEW/OE), Washington, D.C. Div. of Compensatory Education.
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IDENTIFIERS ESEA Title I Migrant Programs: *Wisconsin

ABSTRACT

Beginning with a copy of the official application for a federal grant for $1,428,000, this document contains the plans (and supporting documentation) for the state of Wisconsin's Elementary Secondary Education Act Title I migrant education program for 1981 which would serve 3,300 children. Included are project approval information, budget summary, salary breakdowns, abstract of the plan, program narrative (with a statement of identified needs, objectives, and activities), federal and state assurances, descriptions of staff functions, migrant residence locations, and project school district maps. The abstract states that while the 1981 programs will focus on the K-8 instructional level groups, continued efforts will be made to expand and further develop programs for secondary level students. The plan states that the overall program will include reading, math, language development, music, art, field trips, career education, survival skills, social interaction skills, and an emphasis on positive self esteem. The program narrative indicates that day care services, health screenings, and hot lunch programs will be provided: that a predominantly bilingual/bicultural staff will be employed to meet the linguistic and cultural special educational needs of migrant children in Wisconsin: and that parents' participation will be actively sought at the operating agency level as well as the state level, in the planning, operation, and evaluation of all migrant projects. (Author/AN)

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ED194278

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WISCONSIN MIGRANT EDUCATION
STATE PLAN, FY 1981

1980-1981

U S DEPARTMENT OF HEALTH,
EDUCATION & WELFARE
NATIONAL INSTITUTE OF
EDUCATION

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WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION
Barbara Thompson, Ph.D. / State Superintendent

OCT 2 8 1980

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OMB Approval No. 29-R0218

FEDERAL ASSISTANCE

SECTION I—APPLICANT/RECIPIENT DATA

1. TYPE OF ACTION (Mark appropriate box)
- ☐ PREAPPLICATION
- ☒ APPLICATION
- ☐ NOTIFICATION OF INTENT (Opt.)
- ☐ REPORT OF FEDERAL ACTION

2. APPLICANT'S APPLICATION — a. NUMBER: — b. DATE (Year month day): 19

3. STATE APPLICATION IDENTIFIER — a. NUMBER: N/A — b. DATE ASSIGNED (Year month day): 19 N/A

Leave Blank

4. LEGAL APPLICANT/RECIPIENT
- a. Applicant Name: Department of Public Instruction
- b. Organization Unit: Division for Mgt., Planning & Fed. Asst.
- c. Street/P.O. Box: 126 Langdon Street
- d. City: Madison — e. County: Dane
- f. State: Wisconsin — g. ZIP Code: 53702
- h. Contact Person (Name & telephone No.): Frank N. Brown, Admin., Title I ESEA (608) 266-2699

5. FEDERAL EMPLOYER IDENTIFICATION NO.: 1396006487A1000

PROGRAM (From Federal Catalog)
- a. NUMBER: 13.429
- b. TITLE: Educationally Deprived Children - Migrants

7. TITLE AND DESCRIPTION OF APPLICANT'S PROJECT

Application for Program Grant,
Migrant Program,
Title I ESEA

8. TYPE OF APPLICANT/RECIPIENT
A-State; B-Interstate; C-Substate District; D-County; E-City; F-School District; G-Special Purpose District; H-Community Action Agency; I-Higher Educational Institution; J-Indian Tribe; K-Other (Specify):
Enter appropriate letter: A

9. TYPE OF ASSISTANCE
A-Basic Grant; B-Supplemental Grant; C-Loan; D-Insurance; E-Other
Enter appropriate letter(s): A

10. AREA OF PROJECT IMPACT (Names of cities, counties, States, etc.): Statewide

11. ESTIMATED NUMBER OF PERSONS BENEFITING: 3,300

12. TYPE OF APPLICATION
A-New; B-Renewal; C-Revision; D-Continuation; E-Augmentation
Enter appropriate letter: A

13. PROPOSED FUNDING

a. FEDERAL	$ 1,428,000.00
b. APPLICANT	.00
c. STATE	.00
d. LOCAL	.00
e. OTHER	.00
f. TOTAL	$ 1,428,000.00

14. CONGRESSIONAL DISTRICTS OF:
- a. APPLICANT: 2
- b. PROJECT: 1,2,4, 5,6,7,8,9

16. PROJECT START DATE (Year month day): 1980 7 1

17. PROJECT DURATION: 15 Months

18. ESTIMATED DATE TO BE SUBMITTED TO FEDERAL AGENCY (Year month day): 1980 4 15

15. TYPE OF CHANGE (For 12c or 12e)
A-Increase Dollars; B-Decrease Dollars; C-Increase Duration; D-Decrease Duration; E-Cancellation; F-Other (Specify):
Enter appropriate letter(s): N/A

19. EXISTING FEDERAL IDENTIFICATION NUMBER: 396006487

20. FEDERAL AGENCY TO RECEIVE REQUEST (Name, City, State, ZIP code): Washington, D.C. 20202
U.S. Office of Educ., Division of Migrant Educ., CEP., SESE.

21. REMARKS ADDED: ☐ Yes ☒ No

SECTION II—CERTIFICATION

22. THE APPLICANT CERTIFIES THAT ▶
a. To the best of my knowledge and belief, data in this preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved.

b. If required by OMB Circular A-95 this application was submitted, pursuant to instructions therein, to appropriate clearinghouses and all responses are attached:

	No response	Response attached
(1)	☐	☐
(2) N/A	☐	☐
(3)	☐	☐

23. CERTIFYING REPRESENTATIVE
- a. TYPED NAME AND TITLE: Barbara Thompson, Ph.D. State Superintendent
- b. SIGNATURE: Barbara Thompson
- c. DATE SIGNED (Year month day): 1980 3 7

SECTION III—FEDERAL AGENCY ACTION

24. AGENCY NAME

25. APPLICATION RECEIVED (Year month day): 19

26. ORGANIZATIONAL UNIT

27. ADMINISTRATIVE OFFICE

28. FEDERAL APPLICATION IDENTIFICATION

29. ADDRESS

30. FEDERAL GRANT IDENTIFICATION

31. ACTION TAKEN
- ☐ a. AWARDED
- ☐ b. REJECTED
- ☐ c. RETURNED FOR AMENDMENT
- ☐ d. DEFERRED
- ☐ e. WITHDRAWN

32. FUNDING

a. FEDERAL	$ .00
b. APPLICANT	.00
c. STATE	.00
d. LOCAL	.00
e. OTHER	.00
f. TOTAL	$ .00

33. ACTION DATE ▶ (Year month day): 19

34. STARTING DATE (Year month day): 19

35. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number)

36. ENDING DATE (Year month day): 19

37. REMARKS ADDED: ☐ Yes ☐ No

38. FEDERAL AGENCY A-95 ACTION
a. In taking above action, any comments received from clearinghouses were considered. If agency response is due under provisions of Part 1, OMB Circular A-95, it has been or is being made.

b. FEDERAL AGENCY A-95 OFFICIAL (Name and telephone no.)

- A-1 - BEST COPY AVAILABLE

AD-MBA-31 (Rev. 5/78)

FEDERAL FUNDS APPLICATION
PRIOR REVIEW/NOTIFICATION

STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
OFFICE OF FEDERAL/STATE RELATIONS

Date 3/12/80

1) OFSR No. 80-11 | Agency No.

2) Federal Funds — DEPT | APP | PROJ | L1 | L2 | L3

3) State Match — DEPT | APP | PROJ | L1 | L2 | L3

4. Agency Name: Department of Public Instruction | Sub-Unit: Mgt., Plng. & Fed. Services

5. Personal Contact of Applicant: Frank N. Brown, Administrator Title I ESEA | Area Code: 608 | Phone: 266-2699

6. ☐ Grant ☐ Contract ☒ Plan ☐ Plan Amendement

7. ☒ Formula ☐ Discretionary

8. Project Subject to A-95 Review? ☒ Yes ☐ No

9. Number of New Personnel to be hired: Perm. 0; Proj. 0; LTE 1

10. Proposed Project Funding: Federal $1,428,000.00; State; Match (GPR) ____; State Match (SEG,PRO) ____; Local Match ____; Total $1,428,000.00

11. Indirect Cost Included in Project Funding: ☐ Yes ☒ No. Total Indirect Amount: $

12. Project Title: Title I ESEA Migrant Education Program

13. Public Law No.: 95-561

14. New Administrative Rules: ☐ Yes ☒ No

ATTACH FEDERAL FORM SF 424

15. Describe Project Objective and Explain Future Commitments. (See Instructions. Follow Format)

The Division for Management, Planning and Federal Services, Department of Public Instruction, requests permission to apply to the Division of Migrant Education, U.S. Office of Education, for approval to participate in the Migrant Program under Title I of the Elementary and Secondary Education Act. The estimated $1,428,000.00 will be used to provide financial assistance to agencies for educational programs for children of migratory agricultural or fishing workers, and to these agencies for administration and/or supervision of the Title I programs.

Indirect costs do not apply.

Student participation counts from FY80 and estimates of FY81 enrollments indicate that the program will serve approximately 3,300 children of migratory workers in agriculture or fishing activities throughout 19 counties.

No state funds are involved.

Based on local project evaluation reports of the 1979-80 school term, it is estimated that in FY81, the programs operated for migratory children will hire 133 teachers, 107 aides, 22 supervisors, and 121 other type of staff.

As part of the fringe benefit package, approximately 1% of the grant has been set aside for unemployment compensation benefits.

It is not anticipated that Title I of the Elementary and Secondary Education Act (ESEA) will expire in the foreseeable future. The grant period under P.L. 89-10 of ESEA as amended by P.L. 95-561 will expire September 30, 1983.

**This form constitutes conditional approval of the attached grant application; there may be changes required pursuant to completion of A-95 review.

Barbara Thompson 3-7-80
Applicant Agency: (Authorized Signature) (Date)

Recommendation of Department of Administration: ☒ Approve ☐ Reject

3-15-80
Date

C. Harris
Authorized Signature

Lee Sherman Dreyfus
Governor

MAR 26 1980
Date

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PART II
PROJECT APPROVAL INFORMATION

ITEM 1.
Does this assistance request require State, local, regional, or other priority rating?

[ ] Yes [ ] No

Name of Governing Body _____

Priority Rating _____

ITEM 2.
Does this assistance request require State, or local advisory, educational or health clearances?

[X] Yes [ ] No (Attach Documentation)

Name of Agency or Board _____

ITEM 3.
Does this assistance request require clearinghouse review in accordance with OMB Circular A-95?

[ ] Yes [ ] No

(Attach Comments)

ITEM 4.
Does this assistance request require State, local, regional, or other planning approval?

[ ] Yes [ ] No

Name of Approving Agency _____

Date _____

ITEM 5.
Is the proposed project covered by an approved comprehensive plan?

[ ] Yes [ ] No

Check one
[ ] State
[ ] Local
[ ] Regional

Location of Plan _____

ITEM 6.
Will the assistance requested serve a Federal installation?

[ ] Yes [ ] No

Name of Federal Installation _____

Federal Population benefiting from Project _____

ITEM 7.
Will the assistance requested be on Federal land or installation?

[ ] Yes [ ] No

Name of Federal Installation _____

Federal Population benefiting from Project _____

Acreage _____

ITEM 8.
Will the assistance requested have an impact or effect on the environment?

[ ] Yes [ ] No

A negative declaration or environmental impact statement is attached or previously submitted.

ITEM 9
Will the assistance requested cause the displacement of individuals, families, businesses, or farms?

[ ] Yes [ ] No

Number of
Individuals _____
Families _____
Businesses _____
Farms _____

ITEM 10
Is there other related assistance on this project previous, pending, or anticipated?

[X] Yes [ ] No

See instructions for additional information to be provided.

(See next page)

HEW-608T

PART II
PROJECT APPROVAL INFORMATION

Item 10 -Related Assistance

Federal Assistance Catalog Number	Name of Program	Type of Grant	Anticipated Amount
10.555	National School Lunch Program	Formula Grant	$ 45,000.00
10.558	Child Care Food Program (through Texas Migrant Council)	Formula Grant	$ 12,000.00
13.246	Migrant Health Grant Title V, Social Security Act (through La Clinica de los Campesinos)	Formula Grant	$ 24,000.00
13.600	Administration for Children, Youth and Families (ACYF) -Head Start (through Texas Migrant Council)	Project Grant	$130,000.00
13.642	Social Service Program for Individuals and Families, Title XX-Social Security Act, (Day-Care Services through State Title XX Agencies)	Formula Grant	$114,000.00
17.230	Section 303, CETA (Day Care programs through United Migrant Opportunity Services--U.M.O.S.--in Milwaukee and Wautoma)	Project Grant	$100,000.00
		TOTAL	$425,000.00

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State of Wisconsin DEPARTMENT OF PUBLIC INSTRUCTION

Barbara Thompson, Ph.D.
State Superintendent

Dwight M. Stevens, Ph.D.
Deputy State Superintendent

DIVISION FOR MANAGEMENT, PLANNING AND FEDERAL SERVICES
Archie A. Buchmiller, Ph.D., Assistant Superintendent

CERTIFICATION OF STATE ATTORNEY GENERAL

I HEREBY CERTIFY that, the Wisconsin Department of Public Instruction has the authority under State law to perform the duties and functions of a State educational agency as defined under Title I of PL-95-561, including those arising from the assurances set forth herein, and that this agency has the authority to submit and administer special educational programs and projects for migratory children as set forth in this application.

Bronson C. La Follette
Attorney General

3/31/1980
Date Signed

126 Langdon Street, Madison, Wisconsin 53702

PART III - BUDGET INFORMATION

SECTION A - BUDGET SUMMARY

GRANT PROGRAM, FUNCTION OR ACTIVITY (a)	FEDERAL CATALOG NO. (b)	ESTIMATED UNOBLIGATED FUNDS		NEW OR REVISED BUDGET		
		FEDERAL (c)	NON-FEDERAL (d)	FEDERAL (e)	NON-FEDERAL (f)	TOTAL (g)
1. SEA	13.429	$	$	$ 90,202.00	$	$ 90,202.00
2. MPA (Local Projects)	13.429			1,337,798.00		1,337,798.00
3.						
4.						
5. TOTALS		$	$	$1,428,000.00	$	$ 1,428,000.00

SECTION B - BUDGET CATEGORIES

6. OBJECT CLASS CATEGORIES	GRANT PROGRAM, FUNCTION OR ACTIVITY				TOTAL
	(1) SEA	(2) MPA (Local Projects)	(3)	(4)	(5)
a PERSONNEL	$ 61,700.72	$	$	$	$ 61,700.72
b FRINGE BENEFITS	15,407.80				15,407.80
c TRAVEL	5,666.68				5.666.68
d EQUIPMENT	257.58				257.58
e SUPPLIES	343.44				343.44
f CONTRACTUAL					
g CONSTRUCTION					
h OTHER	6,825.78				6,825.78
i. TOTAL DIRECT CHARGES	90,202.00	1,337,798.00			1,428,000.00
j. INDIRECT CHARGES					
k. TOTALS	$ 90,202.00	$ 1,337,798.00	$	$	$ 1,428,000.00
7. PROGRAM INCOME	$ NA	$ NA	$	$	$ NA

HEW 6087

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SECTION C - NON-FEDERAL RESOURCES

(a) GRANT PROGRAM	(b) APPLICANT	(c) STATE	(d) OTHER SOURCES	(e) TOTALS
c. NA	$	$	$	$ NA
d.				
e.				
f.				
g. TOTALS NA	$	$	$	$ NA

SECTION D - FORECASTED CASH NEEDS

	TOTAL FOR 1ST YEAR	1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER
13. FEDERAL	$ NA	$ NA	$ NA	$ NA	$ NA
14. NON-FEDERAL	NA	NA	NA	NA	NA
15. TOTALS	$ NA	$ NA	$ NA	$ NA	$ NA

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) GRANT PROGRAM	FUTURE FUNDING PERIODS (years): (b) FIRST	(c) SECOND	(d) THIRD	(e) FOURTH
c. NA	$ NA	$ NA	$ NA	$ NA
d.				
e.				
f.				
g. TOTALS NA	$ NA	$ NA	$ NA	$ NA

SECTION F - OTHER BUDGET INFORMATION (attach additional sheets if necessary)

21. DIRECT CHARGES:

22. INDIRECT CHARGES:

23. REMARKS:

PART IV - PROGRAM NARRATIVE (attach per instructions)

NEW COUT

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WISCONSIN TITLE I-MIGRANT
SALARY BREAKDOWNS

The enclosed breakdown reflects the method in which the 1.5% is applied to the cost of operating the migrant program in the State of Wisconsin.

The Title I state administrative office utilizes only the amount which equals the percent the migrant grant generates of the total state Title I funds. Any costs over and above this amount are absorbed by the regular Title I administrative funds. The remainder of the 1.5% is applied to the direct costs of operating the state migrant office.

The special breakdown of the 1.5% has been done for purposed of explaining how the administrative funds are being expended. It serves our purposes and, therefore, the information will be helpful in understanding our operation.

STATE OF WISCONSIN DPI MIGRANT BUDGET
10-1-80 through 9-30-81

		% in Title I Migrant	Full Cost	SEA Portion of Mig. Adm. .015 Allow.	Bal. of .015 Applied to SEA Project	Remainder of SEA Project Cost
			$	$	$	$
F.Brown,Salary		.25	36,613.00	1,138.55		
F.Brown,Benefits			8,055.00	250.49		
F.Brown,Travel			600.00	18.66		
F.Brown,Space Rent			900.00	27.99		
Accounting, Salaries			97,269.00	3,024.77		
E.Weber	$20,071.00	.15				
Vacant,Acct.Spec. 4	20,003.00					
A.Virnig	15,331.00	.05				
Vacant,Acct.Spec. 1	14,966.00	.05				
J.Norton	15,049.00	.35				
B.Forsythe, Typist	11,849.00	.05				
Accounting,Benefits			21,399.00	665.44		
Data Processing			17,000.00	528.65		
Accounting,Space Rent			4,816.00	149.76		
D.Krueger,Evaluation,Salary		.10	18,510.00	575.60		
D.Krueger,Evaluation,Benefits			4,072.00	126.62		
D.Krueger,Evaluation,Travel			1,000.00	31.09		
D.Krueger,Evaluation,Space Rent			835.00	25.96		
D.Costilla,Mig.Supv.,Salary		1.0	24,189.00		3,420.61	20,768.39(a)
D.Costilla,Mig.Supv.,Benefits			5,322.00		752.57	4,569.43(b)
D.Costilla,Mig.Supv.,Travel			5,000.00		707.06	4,292.94(c)
D.DeSoto,Res.Ana. 2, Salary		1.0	15,947.00		2,255.10	13,691.90(a)
J.Meyer,Data Entry Op.,Salary		1.0	11,829.00		1,672.76	10,156.24(a)
LTE,Data Entry Op.,Salary			3,884.00		549.24	3,334.76(a)
K.O'Connor,Typist,Salary		1.0	11,614.00		1,642.36	9,971.64(a)
Benefits,Lines 22-25			9,327.00		1,318.95	8,008.05(b)
Benefits,Unemployment Comp.			2,328.00		329.21	1,998.79(b)
Travel,Lines 22-25			600.00		84.85	515.15(c)
Migrant,Space Rent			2,890.00		408.68	2,481.32(h)
Migrant,Telephone			1,300.00		183.84	1,116.16(h)
Migrant,Postage			325.00		45.96	279.04(h)
Migrant,Xerox			900.00		127.27	772.73(h)
Migrant,Equipment Rental/Repair			200.00		28.28	171.72(d)
Migrant,Printing			400.00		56.56	343.44(h)
Migrant,Office Supplies			100.00		14.14	85.86(e)
Migrant,PAC Expense			1,000.00		141.41	858.59(h)
SUMMER:						
LTE Consultant,Salary		.16	4,400.00		622.21	3,777.79(a)
LTE Consultant,Benefits			968.00		136.89	831.11(b)
LTE Consultant,Travel			1,000.00		141.41	858.59(c)
Supplies			300.00		42.42	257.58(e)
Telephone			300.00		42.42	257.58(h)
Space Rent			835.00		118.08	716.92(h)
Equipment Rental			100.00		14.14	85.86(d)
			$ 316,127.00	$ 6,563.58	$ 14,856.42	$ 90,201.58

FISCAL YEAR 1980 FUNDS

The amount of Title I-Migrant funds available make it highly unlikely that there will be any unused FY 1980 funds as of September 30, 1980. If such funds do exist, a breakdown of the use of such money will be submitted with the request to carryover said funds into Fiscal Year 1981.

WISCONSIN ESEA TITLE I - MIGRANT STATE PLAN, FY81
ABSTRACT

The Department of Public Instruction proposes to serve 2,277 current migrant children and 1,023 former migrant children with the FY81 ESEA Title I - Migrant grant allocated to the State of Wisconsin. Of this 3,300 total, only 10 children are in private schools and have been identified and enrolled as eligible migrant children. Migrant Educational programs in Wisconsin will focus on the K-8 instructional level groups. Continued efforts will be made to expand and further develop programs for secondary level students. The overall program will address academic skills in the areas of reading, math and language development in English as well as the child's native language when necessary and appropriate. Music, art, and educational field excursions will be an integral part of the migrant program curriculum. Career education, survival skills, social interaction skills and positive self esteem will also be emphasized. Day care services will be coordinated with the Texas Migrant Council. The effectiveness of Migrant educational programs will be measured by the end of project evaluations, the annual state program evaluation, and the summer programs state evaluation. Attention will be given to the transfer of skills as well as student progress.

All children will be screened for health problems. Hot lunch programs will be provided. Support services will be coordinated with those social service agencies or health service agencies that can meet the needs of migrant children and their parents.

As per our student eligibility documents, 98% of migrant children have a spanish surname. According to a survey conducted by Dr. Doris P. Slesinger of the University of Wisconsin Extension to determine migrant health problems, 91% of Wisconsin migrant workers are of Mexican heritage. In addition, 87% of all migrant workers in Wisconsin were born in Mexico or Texas. In a random language proficiency assessment administered by DPI to children participating in the 1979 summer migrant educational programs, it was determined that children had oral language communication skills in both English and Spanish from K-12 age groups. Each age group tested reflected a language dominance in the child's native language. Teacher subjective observation reports of both the end of project evaluation forms, as well as the state evaluation meeting, indicate that bilingual instruction is needed, especially in the lower primary age groups. Thus, of the 133 teachers and 107 teacher aides we expect to employ, we will seek bilingual and preferably bicultural staff in order to meet the linguistic and cultural special educational needs of migrant children in Wisconsin.

Finally, input from parents will be actively sought at the operating agency level as well as the state level. Parents will participate in the planning, operation, and evaluation of all migrant projects. Parents will be invited to participate in the State Evaluation meeting for summer migrant programs of 1980 and 1981.

PART IV--PROGRAM NARRATIVE

STATE OF WISCONSIN TITLE I MIGRANT, ESEA

STATEMENT OF IDENTIFIED NEEDS, OBJECTIVES AND ACTIVITIES

I. IDENTIFICATION AND RECRUITMENT

NEED:

1. Identify, locate, and enroll migratory students in an educational program in the school districts where they may reside.

OBJECTIVES:

1.a. An exerted effort will be made by all those directly involved, i.e., project administrators, school/community liaisons, school principals, social service agencies, etc. in the identification and recruitment process of migratory students during FY 80-81.

1.b. The project administrators will solicit information from United Migrant Opportunity Services, Inc., United States Department of Agriculture (U.S.D.A.), La Clinica de Campesinos, Rural Manpower Services, Public Health Nurses (by county), Growers' Association, Department of Health and Social Services (Regional Offices) as well as Community Action Agencies in the state, in assisting the Title I-Migrant Programs to identify migrants in non-participating school districts, employment offices and agri-businesses.

ACTIVITIES:

1.1.a. The State Supervisor/Consultant, State Migrant Education Administrative Assistant, Project Administrators and local/project-site coordinators will ensure that the recruitment activities are conducted effectively.

1.1 b. All identified migratory children will be enrolled in the MSRTS.

1.1.c. Assistance will be solicited from community based organizations, parent advisory councils and teacher aides in the recruitment of migratory children.

1.1 d. In-service training will be provided to all personnel responsible for recruiting migratory students prior to and during the recruiting period.

1.1.e. Information at the local, state and national level will be documented as required, for the purpose of enhancing recruitment of migratory students.

1.1.f. The state migrant education staff will coordinate the enrollment of migratory children in an educational program with other migrant-serving agents.

1.1.g. Data will be screened, documented, and reported to the State Supervisor/Consultant in order to facilitate the different planning and implementation phases of educational programs.

1 1.h. Effective communications between LEAs and the eligible/constituency/communities, will be developed in order to augment parental involvement, thus ultimately improving the school attendance of migrant children. This will become a part of the LEA application.

II. INSTRUCTIONAL SERVICES

NEED:

1. Acquire ability to communicate through a language development that utilizes the native language of the child.

OBJECTIVES:

1.a. To increase the migratory child's academic growth in language development one month of each month of instruction.

ACTIVITIES:

1.1.a. Every child's level and/or rate of performance in reading and other communicative skills will be recorded and evaluated upon entrance into a Title I Migrant Program. The migratory student will then be placed in appropriate supplementary instruction.

1.1.b. Professional or certified staff members with the necessary skills and sensitivity in the realms of bilingualism and multiculturalism will ensure appropriate supplementary instruction.

1.1.c. Individualized instruction in the areas of language and reading will be provided to insure that each child progresses at his own rate, according to his abilities, via, the utilization of approaches such as:

i.a. Instruction to children in their native language, particularly to monolingual Spanish speakers, using ESL techniques to facilitate the learning of English.

ii.b. The utilization of bilingual/bicultural teachers and instructional aides when dealing with bilingual and/or monolingual (Spanish-only) children.

iii.c. The utilization of school-made and commercial learning packets that are culturally and linguistically relevant.

iv.d. Bilingual/bicultural tutorial services, as needed.

v.e. Initiate bilingual/bicultural methods as a vehicle for instruction of Spanish-speaking migratory students.

vi.f. Direct instruction to fit the needs of children in order to bring forth successful experiences.

vii.g. Solicit expertise from people with other resources.

viii.h. Purchase bilingual/bicultural material from sources such as Spanish Curriculum Adaption Network for Bilingual/Bicultural Education.

ix.i. Educational technological innovations such as New Century Reading Laboratories may be utilized as vehicles for instruction.

NEED:

2. Acquire and enhance the basic and necessary mathematical skills.

OBJECTIVES:

2.a. Title I migratory students enrolled in math courses in Wisconsin will acquire the necessary mathematical skills at the achievement rate of one month's growth for each month in the program.

ACTIVITIES:

2.2.a. Every student's level and rate of performance in arithmetical skills will be examined and recorded upon enrollment in a Title I Migrant Project with the state.

2.2.b. Individualized and small group instructional activities in mathematics will be rendered via, such approaches as:

i. Instructional-aide assistance in reading and discussing numerous ideas and concepts as prescribed by the responsible teacher.

ii. Mathematical drills and practices, through the use of math games and math projects, under the guidance of instruction.

iii. Individual tutoring for Title I migratory students, when needed.

iv. Individualized instruction through the use of learning packets.

v. Expansion of experience through excursions, field trips, films, filmstrips, books, periodicals, VTP equipment, cassette tapes, etc.

2.2 c. Implement pre, continuous, and post-assessment (when possible) techniques in order to evaluate realistically migratory students and program progress.

NEED:

3. Implement oral language, reading, mathematics and early childhood skills programs.

OBJECTIVES:

3.a. Provide technical assistance to operating agencies to assist them to participate effectively in the skills programs.

ACTIVITIES:

3.3.a. Personnel representing operational agencies and state migrant education staff will attend necessary MSRTS Skills inservice trainings provided by Little Rock.

3.3.b. Training of additional operational agency and state migrant staff members will be coordinated by the Title I-M consultant/supervisor.

3.3.c. Participation in the program will begin at the earliest possible date.

3.3.d. Teachers will be trained to use the skills in their instruction and to properly record the results.

3.3.e. Training in the use of the skills programs will be performed by the State Title I-M consultant/supervisor. A summer consultant and a T.E.A. Interstate cooperation project assistant will assist in providing technical assistance in this area.

3.3.f. The skills data will be transmitted through the MSRTS according to perscribed procedures.

NEED:

4. Determine educational and supporting needs of each child at the LEA or operating agency.

OBJECTIVES

4.a. Conduct assessment using appropriate instruments available in the areas of educational and social needs.

ACTIVITIES:

4.4.a. Needs Assessments will be conducted in every operating agency as a part of the process to develop Migrant Education for 1980-81. Parents, children, teachers, and aides are to be involved in this activity. A similar assessment is to be made by the State to determine content and priorities.

4.4.b. Cognitive, affective, and psychomotor needs will be entered by grade level and described in each operating agency Application, including summer and school year applications.

4.4.c. Instructional areas by grade level will be entered in each operating agency application. Methods and approach to accomplish the cognitive, affective, and psychomotor needs will be a part of each operating agency application.

4.4.d. The operating agency applications will also include the social and health needs for participating students, with a description of these needs.

4.4.e. Instructional areas by grade level will be identified at the LEA Level, will reflect the State criteria and priorities and will be submitted as a part of the LEA Application.

4.4.f. Special attention will be paid the Title I application submitted by operating agencies during the regular school year who may have a Title I-Migrant eligible

population. Reviews will be made of Title I needs assessments in those school districts with concentrations of migratory families to determine if there are unmet needs of the eligible population.

III. SUPPORT SERVICES

NEED:

1. Supporting services that promote better health and augment health awareness through health education including nutrition, adequate clothing, dental and other medical services.

OBJECTIVES:

1.a. Examine all eligible migratory students in Wisconsin to determine need for health care. Examinations will be made by either the regular school nurse or the Title I Migrant nurse, to determine the student's physical needs, including health and nutrition.

ACTIVITIES:

1.1.a. Food services will be provided, as necessary to eligible migratory children. These may include breakfast and milk programs, lunch and evening snacks or dinner.

1.1.b. An effort will be made at the local project coordinator level to determine the need for clothing and other supportive service needs.

1.1.c. Proper clothing and other services will be provided to children based on need as determined by the local site coordinators and social agency representatives.

1.1.d. Efforts will be coordinated with health agencies and other medical facilities to provide services for Title I migratory children in each project area. Assistance/referral to La Clinica de Campesinos, a migrant clinic, will be provided the children/youth in need of health care. Other pressing health needs will be addressed as needed.

1.1.e. School-developed or commerical nutrition information which is both linguistically and culturally based, will be available to be taken home by the migratory children.

1.1.f. A concerted effort between the school/community liaisons and school nurses will be developed in order to increase the effectiveness of the outreach services.

1.1.g Providing the State Migrant Education Program Supervisor, Project Administrators, MSRTS Clerks, Project Site Coordinators and Community Liaison Personnel information on programs which serve a common constituency.

1.1.h. When rendering supporting services the Free and Reduced Lunch Price List will be utilized as a guide for qualifying students. (Orshansky Formula)

1.1.i. Health education will include activities which promote the desirability and necessity for having available at all times a health record.

IV. NEEDS IN SPECIAL AREAS

NEED:

1. Expose junior and senior high school migratory students to career options and occupational skills in as many areas of future employment as possible.

OBJECTIVES:

1.a. Implement programs in those schools where a substantial number of junior high or high school migratory students are enrolled, dealing with career possibilities.

ACTIVITIES:

1.1.a. Career-awareness classes will be established via the social science disciplines.

1.1.b. Career-oriented excursions will be provided.

1.1.c. Speakers from the different communities who have been involved in successful careers will be solicited through the Job Service, UMOS Inc., and through personal contact.

1.1.d. Provide relevant experiences and instruction for children in order to create awareness of academic as well as vocational requirements for post-high school education.

1.1.e Counseling will be provided in the areas of multiple careers for the purpose of advising students realistically on vocations they can pursue.

1.1.f. Assessment instruments which will help determine strength in specific areas of career interest will be administered.

NEED:

2. Develop an upward career mobility program that will provide viable training for the Wisconsin migratory student population.

OBJECTIVES:

2.a. Recruit and enroll migratory students in the high school component of the various projects funded.

ACTIVITIES:

2.2.a. High school-aged migratory students will be provided career counseling/ orientation.

2.2.b. High school-aged migratory students will be provided with job-related instruction and/or educational reinforcement in math, reading and language arts.

2.2.c. High school-aged migratory students will be provided select/paid work-experience and vocational instruction within the state where programs can be developed.

NEED:

3. Identify special needs of migratory high school-aged youth and develop prototype projects to reduce migrant youth attrition at secondary level.

OBJECTIVES:

3.a. Programs for migrant youth will be researched, developed, implemented and maintained.

ACTIVITIES:

3.3.a. Programs will be developed/implemented to create academic/vocational incentives.

3.3.b Activities which will draw migratory youth into school will be carried out.

3.3.c. Academic and vocational awareness for migrant youth will be provided via counseling and exposure to successful models in vocational fields, business and academia.

3.3.d Participating Title I Migratory Youth will be hired as tutors and aides for the elementary children.

3.3.e Migratory youth, hired as tutors and/or aides will be paid with Title I-M funds, and/or other federal funds, local community-based organizations and youth Employment Training program funds.

3.3.f The State Title I-M Supervisor will provide technical assistance in the area of resource mobilization and inter-agency linkages to ensure that field projects can bring additional resources to bear on project expansion.

NEED:

4. nstill, develop, and increase cultural and ethnic pride in the migratory students, parents, and community.

OBJECTIVES:

4.a. All migratory children will receive instruction in cultural/ethnic awareness, utilizing all resources available with the area.

ACTIVITIES:

4.4.a. Cultural and ethnic awareness will be provided in schools where migratory students are enrolled. These classes will include appropriate ethnic and cultural materials, i.e., films, information and histories about migratory families, Native American, Black, White, Mexican-American, Mexico, and the Southwest. The end result in implementing ethnic courses is primarily to improve cross cultural communications.

NEED:

5. Enhance the migratory child's self-esteem, social growth, and interaction skills.

OBJECTIVES:

5.a. The Title I Migrant Program for school year 1980-81 will continue to stress the significance of expanding in the area of self-concept.

ACTIVITIES:

5.5.a. Efforts will be coordinated with materials development organizations such as the Spanish Curriculum Development Center In Miami Beach, Florida, and the Curriculum Adaptation Network for Bilingual/Bicultural Education in San Antonio, Texas.

5.5.b. Materials utilized will serve as vehicles to augment the migratory child's self-concept, via positive reinforcement.

5.5.c. Teacher-made materials that stress development in the affective domain will be constructed.

5.5.d. Efforts will be made to provide a library which will house specific and applicable materials dealing effectively with self-concept approaches.

5.5.e. Leonetti-Muller Self-concept and Polomares rating scales can serve as evaluative instruments. in addition to other measurements.

V. EVALUATION

NEED:

1. To conduct a State Annual Evaluation Conference and a written annual evaluation to determine the accomplishments of programmatic objectives and academic achievement growth as a result of instruction during the summer program and a written evaluation only for the regular school year projects.

OBJECTIVES:

1.a. The objective of the evaluation conference is to involve parents, youth, and staff in the evaluation of academic, non-academic growth, and to measure success in meeting all objectives of the summer program.

ACTIVITIES:

1.1.a. The Annual State Migrant Evaluation Conference will be conducted during the fourth week in July 1980. During this time, sessions will be conducted in those areas as they relate to the 1980-81 summer Migrant Programs. Other area and LEA evaluation workshops will be conducted as needed.

1.1.b. Parents will be asked to provide observations of their perceptions of the progress the migratory children made in the academic and non-academic areas of the project as well as the accomplishment of other objectives of the project.

1.1.c. All migratory students will be assessed by administering pre-continuous, and post-testing to the extent possible using appropriate evaluation instruments to accurately determine migratory student progress relative to that of non-migrant students.

1.1.d. Migratory students are to be evaluated by other programs in which they participate, i.e., ESAA (Emergency School Aid Act) and Title VII (Bilingual/ Bicultural Education).

1.1.e. Record results of evaluations conducted for all instructional programs provided for migratory students.

1.1.f. The migratory students MSRTS record will be updated continuously to include test data.

VI. PARENTAL INVOLVEMENT

NEED:

1. Parents of migratory students must be encouraged to participate in Parent Advisory Councils (PAC's) for the purpose of contributing to decision making, particularly regarding recommendations of educational programs that affect their children.

OBJECTIVES:

1.a. Require and assist every operating agency that receives Title I Migrant Funds to organize a PAC.

1.b. To provide Local PAC's and parents with the necessary information and training regarding parental involvement, i.e., State Federal guidelines and policies, provided by LEA staff.

1.c. Develop and maintain a State P.A.C. composed of people who know the needs of migratory children.

1.d. The State P.A.C. will advise SEA staff, primarily the State Title I Program Administrator and the State Supervisor of the Migrant Education Program.

ACTIVITIES:

1.1.a. Training sessions will be conducted for state and local PAC's regarding role and responsibilities as an advisory body.

1.1.b. Title I Migrant PAC consultants will be provided to render useful guidance to the parents.

1.1.c Literature in relevant language, and encouragement of PAC's to conduct bilingual meetings, in English-Spanish when necessary, will be stressed.

1.1.d. Assurance that an active Parental Advisory Council is functioning in each of the participating operating agencies involved in Migrant Education will be required before approval of application.

1.1.e. Coordination will be maintained between the state PAC and agency PAC's. Leadership and support to this coordination effort will be provided by the State Title I Migrant education office.

1.1.f. Migrant parents will be involved in local, state, regional and if possible, national workshops, or other in-service training to:

i Define the role of Title I Migrant Advisory Council members.
ii Assist PAC's to become functional units by adapting the necessary rules and regulations to make them successful.
iii. Ensure that parents become acquainted with program objectives.
iv. Provide avenues for improving compensatory education.
v. Familiarize parents with legislation relative to Migrant Education to include rationale and justification in the utilization of federal monies.
vi. Provide techniques and strategies for program development and review process.
vii. Provide guidelines for evaluating program effectiveness.

NEED:

2. Migratory parents should be familiar with school/community resources and activities.

OBJECTIVES:

2.a. Provide School/Community Liaison persons where migratory students are located and need to be served.

2.b. School/Community Liaison persons will inform migratory parents of resources within the community.

ACTIVITIES:

2.2.a. Inservice training will be provided School/Community Liaison persons to insure that they are knowledgeable of all resources and activities to be found in the community.

2.2.b Develop expedient and effective communications between the student's home and the school will be the primary assignment of the liaison.

2.2.c. Maintain continuous contact with all agencies that render services to migratory families.

2.2.d. The School/Community Liaison will provide migratory parents with information about all school activities as they relate to migrant programs, i.e., supportive services, free lunch programs, etc.

2.2.e. The School/Community Liaison will follow up on all needs of concern that parents or students might have, until the need is met.

2.2.f. The School/Community Liaison will be charged with the responsibiltiy of assisting in developing and maintaining of a parent advisory council.

VII. INTERSTATE AND INTRASTATE COOPERATION

NEED:

1 Wisconsin Title I Migrant personnel should become familiarized with implications of interstate migration and establish interstate cooperation and coordination.

OBJECTIVES:

1.a The State Title I Migrant Education Program Supervisor and designated members of the migrant program will visit the sending States and the receiving States, of Michigan, Illinois, Ohio, Minnesota and Indiana as well as other states to create an understanding among the contiguous states.

ACTIVITIES:

1.1.a. Texas Migrant Programs will be visited during the year if feasible.

1.1.b. Migrant Programs in the receiving states may be visited during the year.

1.1.c. The teacher exchange program between Texas and Wisconsin will be expanded.

1.1.d. Exchange of instructional materials will be stressed.

1.1.e. Consultants will be exchanged.

1.1.f. Personnel from other states will be invited to visit Wisconsin Program.

NEED:

2. Disseminate information on successful projects and develop a file of successful projects throughout the United States.

OBJECTIVES:

2.a. Develop a dissemination process to increase visibility of the Wisconsin State Migrant Education Program.

2.b. Maintain a public relations project to enhance the image of the program at the local level.

ACTIVITIES:

2.2.a. A qualified information dissemination specialist may be employed by a local project to provide information about each project to the State Title I Office.

2.2.b. Information and materials developed will be distributed systematically to all local projects, state agencies, other migrant-serving agents in the state, other state migrant education programs, and to similar agencies in other states.

2.2.c. Dissemination will take place at local, state, regional and national conferences.

2.2.d. Brochures and program bulletins will be printed describing conference, projects and workshops.

NEED:

3. Establish a comprehensive system for transferring high school credits.

OBJECTIVES:

3.a. Grant migratory students participating in the summer migrant education program credits transferable to their respective year-round school record.

ACTIVITIES:

3.3.a. Project Administrators and Site Coordinators will negotiate with each student's respective high school to facilitate the transfer of credits for academic, vocational training and work-experience.

3.3.b. Project Administrators and Site Coordinators with assistance from the State Migrant Education Program Supervisor will coordinate trips to the home base high schools to ensure transfer of credits for project enrollees.

NEED:

4. Participate in the National Migrant Record Transfer System.

OBJECTIVES:

4.a. Professional and paraprofessional personnel of each Local Educational Agency directly or indirectly involved with migrant students will receive orientation sessions on the MSRTS.

4.b. Title I Migrant records clerks of each of the participating LEAs in Wisconsin will demonstrate utilization of the MSRTS by completing enrollments and withdrawals without delay after the implementation and termination dates of their respective projects.

4.c. Forty operational agencies will participate in the MSRTS during FY 1980-81.

ACTIVITIES:

4.4.a. Each school district shall employ sufficient personnel to compile and document all information to be included in the MSRTS and to identify migratory families, enroll migratory students, serve as liaison between school, home and community and assist in developing parent involvement.

4.4.b. In the State of Wisconsin, one terminal, and one terminal operator ensure the transmission of proper educational and health data through the MSRTS, which is based in Little Rock, Arkansas. A limited term employee will be hired to assist during the summer peak activity period.

4.4.c. Training will be provided all local migrant records clerks by the Terminal Operator as needed and required for up-dating and improving information relative to the function of MSRTS.

4.4.d. MSRTS personnel will become involved in interstate and intrastate activities, e.g., programs dealing with planning, training, implementing, up-dating and/or evaluating MSRTS activities.

VIII. INSERVICE

NEED:

In-service training of instructional personnel in order to make them cognizant of the special kinds of needs of migratory students and/or migratory bilingual/bicultural students.

OBJECTIVES:

1.a. Provide tailor-made in-service training programs which includes sensivity training programs for administrators, teachers, instructional aides, and other supportive staff.

ACTIVITIES:

1.1.a. Operating agency should conduct assessment of need for and type of in-service training needed by the staff to instruct migratory students and/or migratory students who are bilingual/bicultural.

1.1.b. A concerted effort will be made between the projects and the State Title I Migrant Office in the development of relevant and effective teacher training programs.

1.1.c. The State Title I Migrant Education Program Supervisor, with the assistance of the Area Coordinators, will solicit the specific type services from specialists, consultants and other personnel in order to help reach the aforementioned competencies.

1.1.d. All teachers whose salaries are funded from Title I Migrant and/or work directly under the auspices of the Migrant Program will be provided in-service training so that they can demonstrate competencies in the following subject matter of skill areas:

i. Use of the bilingual/bicultural approach to instruction.
ii. Techniques, strategies and informal styles of teaching reading, writing and language development, i.e., experience approach to learning via experience stories.
iii. Techniques and strategies in the teaching of mathematics through skill development and pratical usage.
iv. Diagnostic and prescriptive skills.
v. Knowledge in the areas of awareness and sensitivity relative to the cultural background of the migrant child.
vi. In the development of career education concepts for junior and senior high school migratory students.
vii. The criteria utilized in determining the attainment of these competencies of the instructional staff will be measured by supervisor evaluations as they relate to program objectives.

NEED:

2. To provide to all Title I Migrant participating school districts technical assistance in the development of an instructional plan which will reflect instructional services available to all migratory students.

OBJECTIVES:

2 a. Provide each of the participating Title I Migrant Education Projects in Wisconsin assistance in the areas of management, fiscal planning, program planning, staff development, evaluation, resource mobilization, state application and inter-agency cooperation.

ACTIVITIES:

2.2.a. A series of workshops are conducted beginning January for program management personnel.

2.2.b. Copies of the State Application will be disseminated to all participating projects,

particularly to those persons directly responsible for the administration of Migrant Educational Programs and Parent Advisory Councils.

2.2.c. State and Federal Guidelines will be distributed to all school administrators, project directors and PAC's.

DAY CARE SERVICES

The Wisconsin Department of Public Instruction requests permission of the United States Commissioner of Education to use ESEA Title I - Migrant funds to provide day care services to preschool children.

1) These services have been provided in the past through a coordinated effort on the part of local and state agencies, the Texas Migrant Council and the Wisconsin Department of Public Instruction. This procedure will be followed during FY 1981. Title I funds will not be used until funds from other sources have been exhausted.
Availability of funds from other sources will determine the amount of Title I funds to be expended and the locations where Title I will provide or share expenditures. It is anticipated that three types of situations will exist.

   a) The total cost of providing day care services will come from sources other than Title I.

   b) The major portion of the funds needed will come from other than Title I sources, with Title I providing some supplementary services.

   c) There may be a limited number of situations where the major portion or all of the funds may be provided through Title I.

2) It is a common practice that all of the members who are eligible to work in Migrant labor pursuits are employed. Therefore, if there are preschool children in the family, a non-working member of the family, typically of school age, must stay home to attend to the younger member(s) of the family. This deprives the school-age children of an opportunity to participate in an educational program.

3) It was noted in No. 1 above that the costs will be minimal and not extravagant in comparison to the number of children receiving day care services. Observations made over the years demonstrate that the provision of these services have made it possible for a great many children to participate in educational programs, thus improving achievement level of the children in question. The Title I monies expended for these services are unquestionably cost effective.

A. NUMBER OF MIGRATORY CHILDREN TO BE SERVED IN FY 81 BY ANTICIPATED GRADE LEVEL AND AGE

GRADE LEVEL	AGE	NUMBER	GRADE/AGE	PERCENTAGE
Pre-Kindergarten	0-4	495	Pre-K/0-4 (N 495)	15.0%
Kindergarten	5	247		
1st	6	277		
2nd	7	297	K-6th/5-11 (N 1964)	59.5%
3rd	8	330		
4th	9	284		
5th	10	265		
6th	11	264		K-12/5-17 (N 2805) 85%
7th	12	214		
8th	13	198	7th-12th/11-17 (N 841)	25.5%
9th	14	172		
10th	15	122		
11th	16	79		
12th	17	56		
TOTAL NUMBER TO BE SERVED		3,300		100%

B. NUMBER OF CHILDREN TO BE SERVED IN FY 81 BY ELIGIBILITY STATUS AND CATEGORY *

STATUS	CATEGORY	NUMBER	
1. Interstate	Currently migratory	1,965	=(2277)
2. Intrastate	Currently migratory	312	Currently
3. Formerly	Formerly migratory	1,023	
	TOTAL	3,300	

* All of these children are in the Agricultural Category.

See "FY81 CHART for complete breakdown of categories.

IV. Program Narrative

1.a. Wisconsin Identification and Recruitment Procedures (116d.32(b))

Wisconsin's Title I Migrant Education Program recognizes the need to identify and enroll all eligible currently and formerly migratory students in an educational program in the school district where they may reside. State migrant personnel, project administrators and local-site coordinators will ensure that the identification and recruitment activities are effectively conducted by implementing the following procedures:

1) Inservice training will be provided to all personnel responsible for identifying and recruiting migratory students prior to and during the peak recruiting period. Eligibility criteria and completion of Identification/Recruitment forms will be part of this training.

2) Assistance in the identification--i.e., ascertaining the presence and location--of all eligible migratory children and recruitment of these children--i.e., securing eligibility data and enrollment in the MSRTS--will be solicited from community-based information, the Hope Arkansas Migrant Service Center Travel Reports, Parent Advisory Councils, and local teaching staffs.

3) The State migrant staff will coordinate the timely submission of recruitment forms and the screening of eligibility documents submitted to the SEA.

4) The submitted and documented recruitment data will be periodically summarized and reported to the State Migrant Supervisor in order to facilitate the different planning and implementation phases of educational programs.

5) The MSRTS Quarterly ISEMS print-out will periodically be distributed to school administrators in an effort to identify named migratory children.

6) Technical assistance, as needed, will be provided to all operating agencies directly involved in the State Identification and Recruitment process.

7) Effective communication between LEAs and their eligible communities will be developed in order to augment parental involvement in the enrollment and attendance of migratory children.

8) Local school administrators in migrant population areas will be contacted for assistance prior to and during the third week of September in order to ascertain the presence and enrollment of children who possibly are eligible to be counted and served as Title I Migratory children.

9) Every reasonable effort will be made to enroll all identified migratory children in the MSRTS.

IV. b. CHILDREN TO BE SERVED (116d.32(b). and 116d.32(c))

FY 81 CHART

Estimated number of ELIGIBLE migratory children expected to reside in State, and estimated number of these children TO BE SERVED in the State program, by categories.*

* Read cells as: number ELIGIBLE, then/ number TO BE SERVED

CATEGORIES	a. ELEMENTARY	b. SECONDARY	c. AGRICULTURAL	d. FISHING	e. INTERSTATE	f. INTRASTATE	g. TOTAL **
i. CURRENTLY MIGRATORY SCHOOL-AGED (5-17)	1533 / 1386	657 / 594	2190 / 1980	0 / 0	1923 / 1739	265 / 241	2190 / 1980
ii. FORMERLY MIGRATORY SCHOOL-AGED (5-17)	638 / 578	274 / 247	910 / 825	0 / 0	[redacted]	[redacted]	910 / 825
iii. CURRENTLY MIGRATORY PRESCHOOL (0-4)	[redacted]	[redacted]	328 / 297	0 / 0	250 / 226	80 / 71	330 / 297
iv. FORMERLY MIGRATORY PRESCHOOL (0-4)	[redacted]	[redacted]	220 / 198	0 / 0	AGE 4 88 / 79 AGE 4	AGES 0-3 132 / 118 AGES 0-3	220 / 198
VERTICAL TOTALS **	2171 / 1964	931 / 841	3650 / 3300	0 / 0	2173 / 1965	345 / 312	3650 / 3300

SUMMARY DATA	ELIGIBLE	TO BE SERVED
CURRENTLY MIGRATORY	2518	2277
FORMERLY MIGRATORY	1132	1023
TOTAL MIGRATORY CHILDREN	3,650	3,300

**Non-duplicated Totals. Cells "Age 4" and "Ages 0-3" are not part of vertical totals from columns e. and f.

(IV. 1. b. Continued)

ESTIMATION PROCEDURES FOR NUMBERS OF ELIGIBLE MIGRATORY CHILDREN AND CHILDREN TO BE SERVED
(See "Table of Estimation Procedures")

Wisconsin's estimated numbers of eligible children and children to be served (see CHART at previous page) in fiscal year 1981 were determined by computing averages and projections of relevant data from the following Sources, numbered 1 through 9:

1. Wisconsin's FY 80 Migrant Education State Plan, with Amendment of 8-13-79;

2. Local Terminal Operator Julian-Date Tapes of Summer, 1979 MSRTS enrollments;

3. Office Log of children's names submitted on State Eligibility Forms, FY 80;

4. Annual Evaluation Reports for FYs 76, 77, 78;

5. a. Cumulative enrollments per Activity Summary Reports (ASR) for Migrant Years 77, 78, 79;

   b. Unique enrollments per Activity Summary Reports (ASR) for Migrant Years 77, 78, 79;

   c. Activity Summary Report (ASR) for Migrant Year 79;

6. Wisconsin Bureau of Migrant and Rural Services, 1978 Camp Survey of workers and dependents.

7. Additional State Migrant Program Staffing, weighting factor;

8. MSRTS ISEMS Report, Section I, December 1979; and

9. SEA's program planning to implement new project sites in Door, Portage, and Walworth counties.

Source Number 1 gave an estimated 3,615 total migratory children as eligible, with 2,726 of these to be served in FY 80. Source number 2, representing the number of MSRTS Transfer Forms requested by the State for summer - 79 enrollments, indicates 1,927 summer - enrolled (1979) children.

For the fall-spring, or regular school term of FY 80, Source Number 1's estimate of children to be served was 851, with Source Number 3 (for FY 80) showing 709 now (December 31, 1979) enrolled, and an additional 140 spring, 1980 enrollments expected. Thus, by adding Source Number 2's summer - enrolled figure of 1,927 and Source Number 3's fall-spring figures of 709 and 140, a somewhat more valid total number of children to be served through FY 80 is 2,776. Source Number 4 yielded an average of 2,657 children served per fiscal year in Wisconsin. Source Number 5a. yields an average of 3,352 cumulative enrollments, with Source Number 5b. yielding 2,958 unique enrollments per those same Migrant Years (i.e., September 1 through August 31) in Wisconsin. Of particular importance to these estimation procedures is that the ASR for Migrant Year 1979 (Source 5c.) reports 3,355 unique Wisconsin enrollments of migratory children.

(Estimation Procedures, Cont'd)

A second major source for arriving at a FY 81 estimate of ELIGIBLE children was the Wisconsin Bureau of Migrant and Rural Services camp survey of 1978 (most recent) which reported 6,715 total migrant workers and dependents throughout the State. The ASRs for Migrant Years 1978 and 1979 were used to gain an average of unique (i.e., non-duplicated number of children enrolled), and of cumulative enrollments which would be comparable in time to the Bureau's 1978 survey. This ASR cumulative and unique enrollment average is 3,492, and is equivalent to 52% of the Bureau's 1978 total figure for workers and dependents. The Bureau's estimate for 198D (workers and dependents) is 6,750. Assuming that 52% of the Bureau's 1978 total consisted of children eligible to be counted as Title I-Migrant children, a similar 52% of the Bureau's 198D estimate of 6,750 workers and dependents, Source Number 6, yields a projected figure of 3,510 eligible migratory children for FY 81.

After summing and averaging Sources Number 1 through Number 6, an additional weighting factor was considered appropriate for the estimation of children to be served in FY 81. This factor is Source Number 7, which is based on the increased State staff in the areas of Identification and Recruitment, and MSRTS teletype operators. Eight percent (237) of the running total to be served (2,970) was considered an appropriate number to add to the number of children to be served in FY 81.

On the basis of Source Number 8, there are 68 migratory children who are homebased in Wisconsin but who never have been recruited and enrolled in the MSRTS by Wisconsin. Based on Source Number 9, 56 additional migratory children are expected to reside in the State during FY 81. These last two sources yield a sum of 128 children expected to be eligible, of which about 93 are expected to be served.

Prior to summing the eligible column, 1% of the 3,687 eligible was subtracted as the estimated number of children whose eligibility (or duplicate student number) would be terminated from the MSRTS. The ELIGIBLE column and the FISCAL YEAR column were then summed to give the estimate totals of 3,650 migratory children eligible, and 3,300 children to be served.

The difference in the fewer number of children to be served in FY 81 (3,650 eligible minus 3,300 = 350) is explained by children whose parents do not enroll their children in summer projects, either for Day Care Services or Instructional Services, and a portion of children between 12 and 21 years of age who perform agricultural work rather than attend summer instructional services. A smaller portion of the 350 who will not be served is explained by unidentified, scattered migrant populations which rapidly migrate throughout Wisconsin.

The "Table of Estimation Procedures," on the following page, summarizes the described estimation computations for FY 81.

In the CHART cells, the particular numbers were generated by taking the percentages of "Elementary," "Secondary," etc., which were found in LEA applications of Fiscal Year 80, and as found in End-of-Project Evaluation Reports for Summer, 1979.

TABLE OF ESTIMATION PROCEDURES
(See "CHART")

ESTIMATED NUMBERS OF MIGRATORY CHILDREN, FY 81

ACTIONS	SOURCES	116d.32(b) ELIGIBLE	116d.32(c) TO BE SERVED		
			SUMMER ONLY	SCHOOL TERM ONLY	FISCAL YEAR
ADD	1. State Plan, FY 80, with Amendement of 9-13-79	3,615	1,875	851	2,726
	2. Wisc. Terminal Operator Julian Tapes, Summer-79	--	1,927	--	---
	3. Log of Eligibility Forms, FY 80	--	(1,927)	849	2,776
	4. Migrant Annual Evaluation Reports, FYs 76, 77, 78	--	---	--	2,657
	5a. ASRs for Migrant Years 77, 78, 79, Cumulative Enrollments	--	---	--	3,352
	5b. ASRs for Migrant Years 77, 78, 79, Unique Enroll.	--	---	--	2,958
	5c. ASR for Migrant Year 79	--	---	--	3,355
	6. Wisc. Bureau of Migrant Services, 1978 Survey	3,510			
SUM AND AVERAGE		3,563	1,909	850	2,970
ADD	7. Addition of State Migrant Recruitment/ MSRTS Staff	--	---	--	237
	8. MSRTS I6EMS, Sec. I, December, 1979	68	---	--	45
	9. SEA Project Planning, FY 81	56	---	--	48
SUM		3,687	1,909	850	3,300
SUBTRACT	Number of children who will be terminated (=1%)	37	---	--	---
SUM		3,650	1,909	850	3,300
TOTAL	State Plan FY 81 ESTIMATE TOTALS	3,650 ELIGIBLE			3,300 To be Served

SEA ASSURANCES

Use of Operating Agencies

The Wisconsin SEA shall publish the State Program Plan as required by OMB circular A-95 in a manner that will assure its circulation throughout the state 60 days prior to its submission to the Commissioner and a 30 day comment period. All interested agencies will be invited to apply for subgrants. However, LEAs and other public and non profit private agencies will be funded based on the cost effectiveness of the project as well as the quality of services and scope of the program to be provided.

Equipment and Facilities

The Title I-Migrant Administrator will require a written statement from applicant agencies in the application review procedure that assures that the operating agency will make full use of existing equipment and facilities before requesting program funds for these purposes.

Interagency Coordination

The Wisconsin Department of Public Instruction will administer the act (PL-95-561) coordinating the state program and local projects with other federal programs, such as regular Title I, Comprehensive Employment and Training Act of 1973 under Section 303, Vocational Education Act, United States Department of Agriculture (USDA), Public Health, Child Development, and all other State, Federal and local programs that provide funds or services for migratory children within the state.

Privacy of Educational Records

The Wisconsin Department of Public Instruction will transfer the educational records of the migratory children participating in the State Program in accordance with the Family Educational Rights and Privacy Act of 1974 and Part 99 of this chapter (Privacy Rights of Parents and Students).

In accordance with the Education Division Administrative Regulations (45 CFR Parts 100a - 100c), Wisconsin Department of Public Instruction did permit the Governor to comment 45 days prior to submission of the State plan.

SEA ASSURANCES
(Cont'd)

Monitoring and Enforcement Plan

The Wisconsin Department of Public Instruction, in its letter of June 4, 1979, has forwarded for approval and file, its Monitoring and Enforcement Plan (MEP) for Title I ESEA--for Fiscal Years 1980, 1981, and 1982--to the Commissioner of Education. Part IC (Monitoring, Migratory Children) and Part II (Complaint Resolution) are included in the MEP. As Attachment D to the MEP, Chapter PI1 (Wisconsin Administrative Code), Compliant Resolutions and Appeals procedures were also enclosed. (A copy of the above Attachment D is at this State Plan's Appendix A-2.)

MEP Accelerated Complaint Resolution Procedures

In accordance with 116d.26(a), accelerated complaint resolution procedures for Title I migrant education projects that operate for fewer than sixty (60) days are enclosed as Appendix A of this State Plan, and as such, Appendix A in part amends the Wisconsin ESEA Title I (3/29/77) State Guideline for Complaints (re: 116.6(b) and 116.7(b)), and the Chapter PI1 Complaint Resolutions and Appeals of the MEP on file with the Commissioner of Education. (See Appendix A and A-1 of this State Plan.)

Comparable Access Assurance

The Wisconsin Department of Public Instruction will not conduct the State migrant program through an LEA that does not provide migratory children with access to State and locally funded educational facilities and services comparable to those ordinarily provided to nonmigratory children living in the attendance area in which migratory children are being served.

IV.1.m. DESCRIPTION OF STAFF FUNCTIONS WHICH ARE TO BE CHARGED TO SECTION 116d.10(a) (116d.32(i))

(See "% of TI-M Time" in Budget Information)

Named Personnel	Position Title
Frank N. Brown	Educational Administrator 1

The function of this Administrator position is supervision of professional educators in the performance of their ESEA Title I job functions; development and direction of the implementation of programs and activities which will meet the special educational needs of economically and educationally deprived children in conformity with the Federal rules and regulations which govern implementation of P.L. 89-10 as amended. Further functions include, monitoring of the implementation of the Title I supplementary special education programs through reviewing submitted applications and on-site monitoring; development of program-evaluation and information-dissemination systems; management of section operations; developing policy and procedures for Title I operations; and maintenance of liaison with Federal, State and local agencies.

Named Personnel	Position Title
John Norton	Audit Specialist I

Examines Title I expenditure reports; assists in processing monthly claims for reimbursement; technical assistance to LEA's and other state agencies (CESA's, Migrant Program) receiving Title I funds.

Named Personnel	Position Title
Al Virning	Audit Specialist I

Prepares required federal reports; reviews local expenditures against grant conditions; assists with problem solving directly with LEA's; provides technical assistance to the program administrator; interprets fiscal regulations associated with Title I, ESEA programs; provides assistance to accountants in maintaining monthly cash releases.

Named Personnel	Position Title
Emma Weber	Accounting Specialist 3, Supervisor

Responsible for coordinating the fiscal operations for the Title I, ESEA program including migrant program; functions as fiscal consultant to the Title I program Administrator, Educational Consultants, and Project Readers; assists with fiscal details of project application review; monitors all fiscal transactions of Title I. including revisions to approved projects; supervises fiscal section personnel, and maintains an audit trail for all expenditures.

(IV.1.m. cont'd) (116d.32(i))

Named Personnel	Position Title
Bonnie Forsythe	Typist 3

Operates computer terminal (data entry and retrieval); maintains file reports received from LEA's, maintains SEA accounting records, types reports and correspondence.

Named Personnel	Position Title
David Krueger	Research Analyst 4 (Evaluation)

This position's function is development of the reporting formats, forms and techniques for gathering data on Title I pupil achievement and program activities analysis and interpretation of data, and preparation of the Annual Evaluation Report for submission to U.S.O.E. Additionally, this evaluation staff position disseminates information about Title I evaluation findings to interested parties (LEA's, Parents, other States, etc.).

Named Personnel	Position Title
Daniel Costilla	Education Consultant I Migrant Supervisor

The primary goal of this position is to enhance the educational opportunities for children of migrant workers in the State of Wisconsin. The functions of the Migrant Supervisor are: Coordination of Title I Migrant Porgrams with the total Title I programs; Supervision of Title I Migrant Programs in operation; processing of migrant program applications and amendments; development of inservice training programs for the SEA migrant staff and certain field personnel; providing effective coordination with other States, Federal and local agencies; and participation in inservice training activities through Title I staff meeting and certain programs sponsored by the SEA and other agencies.

Named Personnel	Position Title
David De Soto	Research Analyst 2

Assists the Migrant Administrator and Consultant in coordinating the identification and recruitment of migratory children to attend school, as well as keeping applications current and transmitting educational and health data about the students. Additional functions include: direction of the migratory student recruitment activities; critiquing of project applications of LEA's; training of field (LEA and operating agencies) staff in completing MSRTS transfer forms; and, when requested by migrant supervisor, monitor migrant projects for compliance with rules, regulations, and guidelines.

(IV.1.m. cont'd) (116d.32(i))

Named Personnel	Position Title
Jean Meyer	Typist 3

This position's function is to operate the MSRTS terminal operator teletype, entering and retrieving student data, and reviewing eligibility forms for correctness prior to transactions. Additionally, the Typist 3 maintains the MSRTS files of eligibility and enrollment forms, and reports status of the terminal operations to the supervisor.

Named Personnel	Position Title
Kathy O'Connor	Typist 2

This typist 2 performs secretarial duties for the Title I, ESEA Migrant Program Staff. This position's functions are: typing letters and reports for the migrant education supervisor; assisting the research analyst in preparing special MSRTS reports; maintaining accurate files; reporting MSRTS data as a back-up teletype operator; and scheduling appointments for the migrant supervisor.

Named Personnel	Position Title
Oscar Cruz	Summer Consultant (T-I Migrant)

Summer Consultant functions include, through the use of a site-monitoring instrument, monitoring the programs and reporting the findings and recommendations in writing to the LEA representative and to the State program Administrator. This is a Limited Term Employee (LTE) position of the migrant education section.

Named Personnel	Position Title
To be Named	To be Determined (Clerical)

The limited term employee (LTE) in this position will assist the teletype terminal operator in the preparation and screening of MSRTS enrollments and withdrawls, National Migrant Education Skills transactions, and other clerical work of the Title I-Migrant office during the peak work period of the summer migrant program. This position will be filled from 30 to 45 days.

116d.32 (e)(2) **Inservice Training, FY 81**

DATE	LOCATION	TRAINERS	PARTICIPANTS	EST. #	PURPOSE/ACTIVITIES	Est. Costs
July 1, 80-June 30, 81 (At least twice a year for regular, school-term migrant programs)	To be determined	Outside (Non-DPI) Consultants	Teachers, Aides and Parents	5-10	Math, Reading and Early Childhood Skills; Oral language, biling. & bicult development and ESL training.	$2,500
June 19 - Aug. 15 1980	Summer Sites	DPI Staff, Outside Consultants, T.E.A. Proj. Assistant	Supervisory Personnel, Classroom Teachers & Aides	group range 5-15	Math, Reading, and Early Childhood Skills: Oral Language; biling. & bicult. devel. & ESL training	$2,500
July 28 - Aug. 1 1980	Green Lake, WI	DPI Staff, Oscar Cruz-Coor. of TX Interstate Proj. Asst. teachers & parents evaluate progr.	Supervisors, Teachers, Parents & Aides	150	evaluate program overall: exchange of ideas that have proven successful	$2,500
August 25-29 1980	At school distrs. w/ fall migrant projects	Title I-M DPI Staff T.E.A. Proj. Asst.	Classroom Teachers, Recruiters & Aides	group range 2-5	MSRTS recruiting info.: federal regulations; MSRTS skills	-0-
Sept.-Dec. 1980	To be determined	Title I-M DPI Staff	Supervisors, Teachers, Recruiters & Aides	group range 2-5	as per individual requests and/or needs as identified by school districts or by DPI Title I-M Staff	-0-
Feb., 1981 Mar., 1981 Apr., 1981	To be determined	Title I-M Staff	CESA Administrators & Site Coordinators	group range 5-10	plan for summer programs; assist w/ application and provide rules and regs. governing the program	$750.00
June 2-6 1981	To be determined	Title I-M DPI Staff, T.E.A. Proj. Asst.	Recruiters	group range 2-5	proper record keeping & flow of information; eligibility requirements	$150.00
June 16-18 1981	Green Lake, WI	Outside Non-DPI Consultants, DPI & Proj. Staff, T.E.A. Inter. Coop. Proj. Asst.	Administrators Teachers, Parents, Recruiters, Aides	250	instruction training: special needs areas; MSRTS regs., mini-skills, health info; evaluation	$8,500

Geographic Location of Migrant Residence Areas and Project School Districts (116d.32(a))

State areas where currently migratory children are expected to live and where formerly migratory children are living, with estimated arrival and departure dates, by month, for currently migratory children, by LEA areas.

WISCONSIN

PROJECT SCHOOL DISTRICT	COUNTY	U.S. CONGRESSIONAL DISTRICT	SUB-GRANTEE, LOCAL EDUCATIONAL AGENCY (LEA)	ARRIVAL/DEPARTURE DATES, BY LEA (AVG. PEAK MOS.)
Oconto, Lena	Oconto	8th	COOPERATIVE EDUCATIONAL SERVICE AGENCY #3 (GILLETT, WIS.)	May/Nov.
Sturgeon Bay, Sevastopol	Door	8th		June/Sept.
Cedar Grove	Sheboygan	6th		May/Oct.
Clintonville, Shiocton	Outagamie	8th		May/Sept.
Coleman	Marinette	8th		June/Dec.
Beaver Dam, Lomira	Dodge	9th & 2nd		May/Oct.
Berlin	Green Lake	6th	COOPERATIVE EDUCATIONAL SERVICE AGENCY #13 (WAUPUN, WISCONSIN)	May/Sept.
Cambria	Columbia	2nd		May/Oct.
Marshall	Dane	2nd		April/Sept.
Montello	Marquette	6th		May/Oct.
Tri-County, Wild Rose, Wautoma	Waushara	6th		June/Dec.
Almond	Portage	7th		June/Dec.
Hartford	Washington	9th		May/Nov.
Fond du Lac	Fond du Lac	2nd & 6th		May/Sept.
Watertown	Jefferson	1st & 9th		June/Nov.
Palmyra, Waterto.	Jefferson	1st & 9th	COOPERATIVE EDUCATIONAL SERVICE AGENCY CESA #18 (BURLINGTON, WIS.)	April/Sept.
Racine, Raymond,	Racine	1st		June/Sept.
Milwaukee	Milwaukee	9th, 5th & 4th		May/Sept.
Delevan-Darien	Walworth	1st		May/Sept.
Kenosha	Kenosha	1st	Kenosha Unified	June/Sept.
Madison Mepro	Dane	2nd	Madison Metro	Oct./---
Stevens Point	Portage	7th	Stevens Pt. Unif.	Aug./Dec.
Cedar Grove. Belgium	Sheboygan	6th	Cedar Grove-Belgium	May/Oct.

(IV.2., Cont'd)

SCHOOL-DISTRICT PROJECT LOCATIONS

LEA Cooperatives

CESA #3

Clintonville, Shiocton	(1)
Oconto	(2)
Sturgeon Bay, Sevastopol	(3)
Cedar Grove-Belgium	(4)

CESA #13

Beaver Dam, Cambria	(5)
South Beaver Dam	(6)
Berlin	(7)
Cambria-Friesland	(8)
Marshall	(9)
Montello	(10)
Tri-County, Wautoma (El.)	(11)
Tri-County, Wautoma (Sec.)	(12)

CESA #18

Palmyra	(13)
Raymond (North Cape)	(14)
Racine	(15)

LEA DISTRICTS

Kenosha Unified	(16)
Madison Metro	(17)
Stevens Point	(18)

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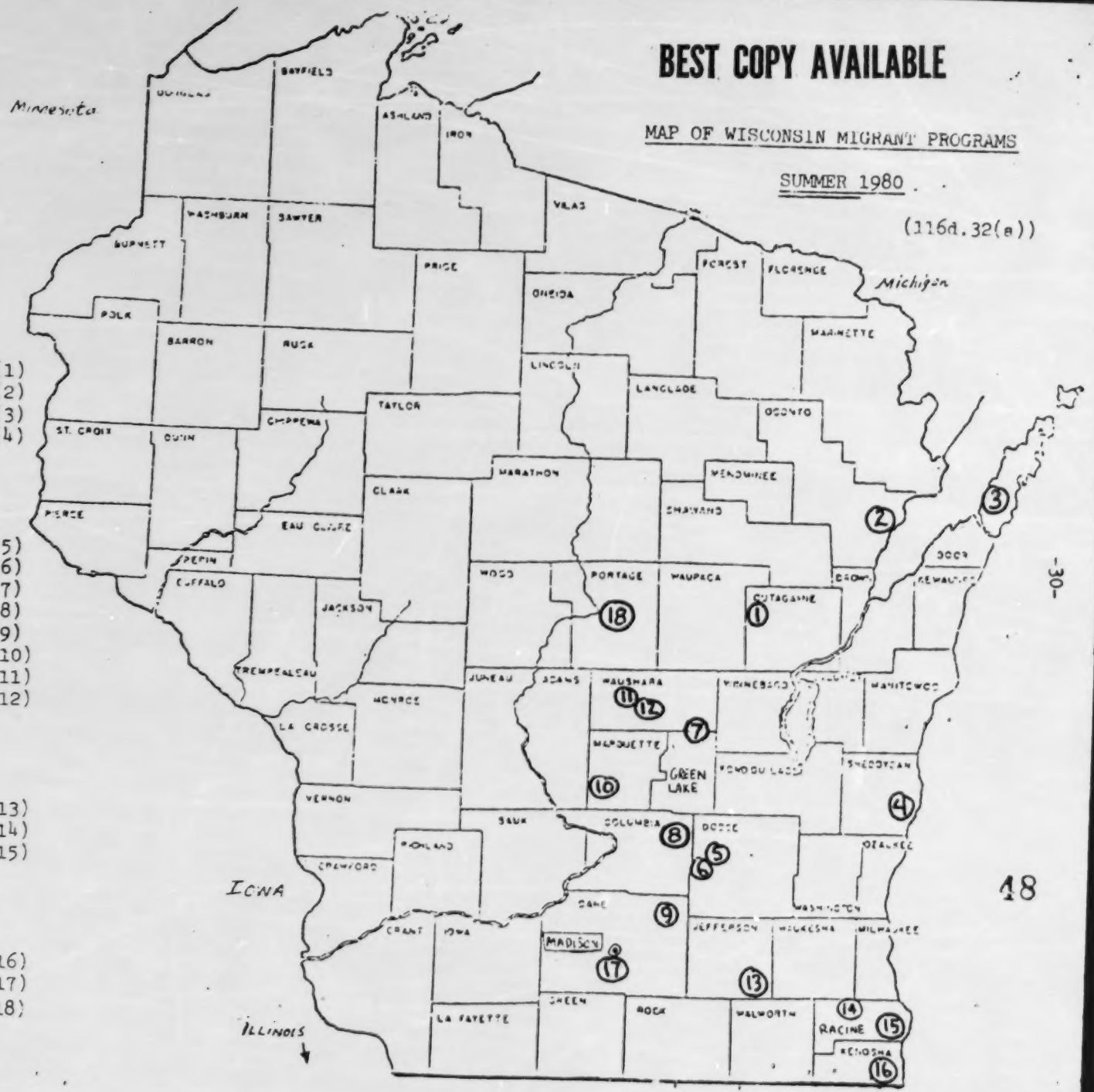
MAP OF WISCONSIN MIGRANT PROGRAMS

SUMMER 1980

(116d.32(a))



(IV.2, Cont'd)

SCHOOL-DISTRICT PROJECT LOCATIONS

LEA Cooperatives

CESA #3

Coleman (1)
Lena (2)
Gillett (3)

CESA #13

Almond (4)
Berlin (5)
Cambria-Friesland (6)
Hartford (7)
Lomira (8)
Mayville (9)
Marshall (10)
Tri-County (11)
Watertown (12)
Wautoma (13)
Wild Rose (14)

CESA #19

Delevan (15)
Palmyra (16)
Racine (17)
Raymond (North Cape) (18)

LEA DISTRICTS

Cedar Grove-Belgium (19)
Madison Metro (20)
Kenosha Unified (21)
Stevens Point (22)

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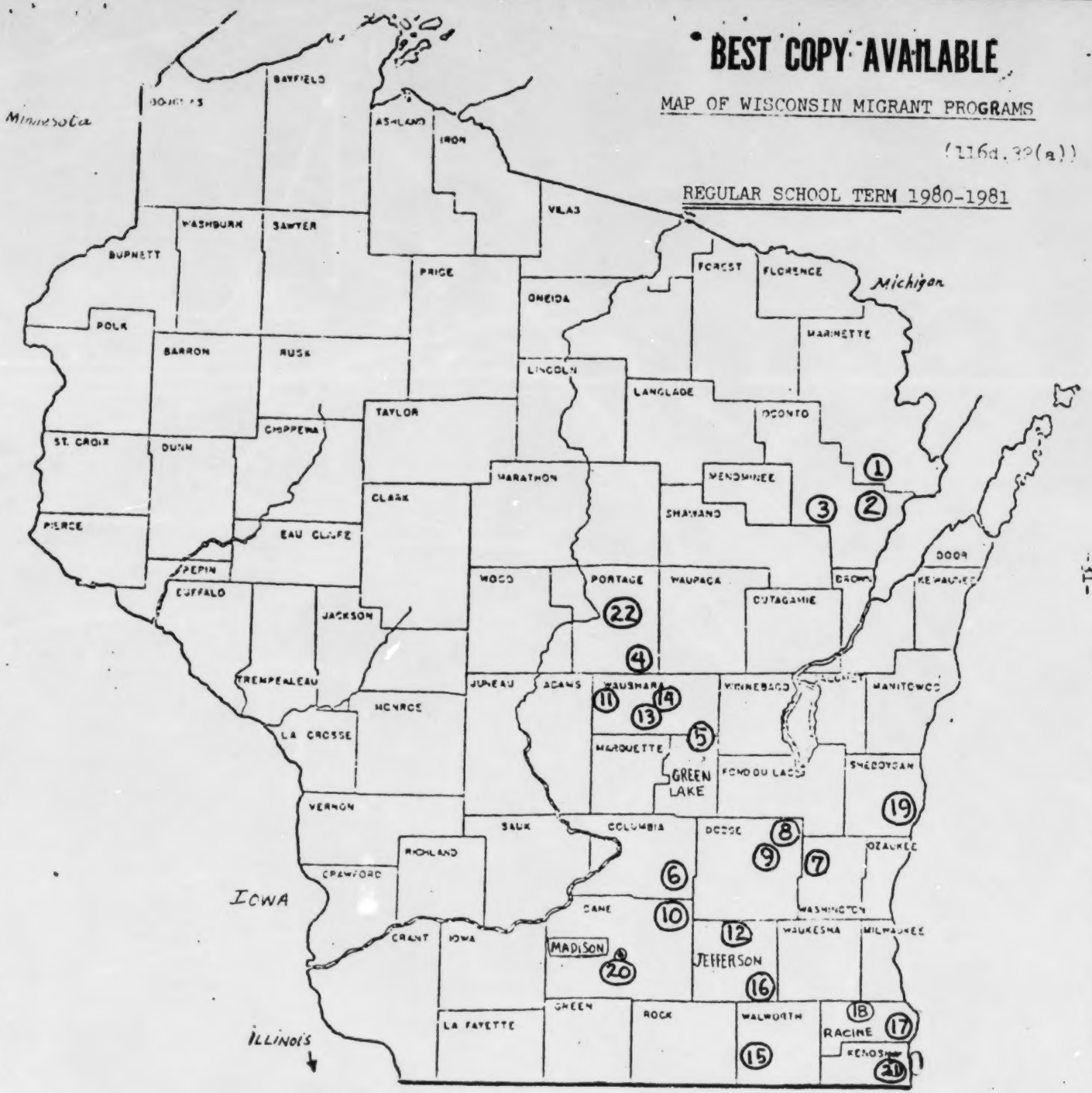
MAP OF WISCONSIN MIGRANT PROGRAMS

(116d.39(a))

REGULAR SCHOOL TERM 1980-1981



(DPI 1-80)

WISCONSIN AGRICULTURAL CROP CALENDAR [1]

See Map, next page

	CROPS [2]	JAN.	FEB.	MAR.	APR.	MAY.	JUNE	JULY	AUG.	SEP.	OCT.	NOV.	DEC.	PRINCIPAL CROP DISTRICTS
1	Hay				10...	..15	10///	//////////	//////////	////30				WC,EC,SW,NC
2	Oats				10...	..15		25/	////30					NC,WC,EC,SW,SC
3	Lettuce				10...	.....	...25	//10///	//////////	///25				NE, C, SC
4	Strawberries				15..	..15	15///	////////1						NW, NE,WC,C,EC,SE
5	Beets				15..	.....	..15	10///	//////////	//////////	//////////	///10		EC,SC,SE
6	Green Peas				15..	.10	15///	////////10						C,EC,SC
7	Onions				15..	...20				1//////	//5			C,EC,SC,SE
8	Barley				20.	5		20///	10					WC,EC
9	Mint				20.	.....	.1	10///	//////////	//15				C,SC
10	Potatoes				20.	.....	..10	20///	//////////	//////////	////30			NC,NE,C
11	Spinach				20.	1	10///	//////////	///15					C,SE
12	Sring Wheat				25	.10		30///	/20					EC,SE
13	Cabbage				25	.....	.....	.1 5///	//////////	//////////	//////////	///15		EC,SC,SE
14	Grain Corn					5.....	.5				5//////	////25		WC,SW,SC
15	Sweet Corn					5.....	...30		5//////	////////1				C,EC,SC
16	Silage Corn					10...	.10			10///////	//15			SC,NC,EC
17	Snap Beans					10...	.....	..15///	//////////	////25				NW,NE,C,EC
18	Apples *					12.30			8//////	//////////	//////////	/5		NW,SW,WC,EC,SE
19	Carrots					15..	...30		15///	//////////	//////////	1		C,EC,SC,SE
20	Green Lima Beans					15..	.....	.10	15///	//////////	/10			WC,SC
21	Cucumbers(pickle)					15..	..15	25///	//////////	////////1				NE,C
22	Soybean					20.	..15				10///	///15		WC,SC,SE
23	Cherries *					25.30		25///	//15					EC
24	Tobacco						5.....	.5	20///	////30				SW,SC
25	Cranberries *						1	.5		20///	////////1			C,WC,NC,NW
26	Rye					(of the		15//////	/5	1.....	...15			C
27	Winter Wheat					following yr)		15//////	/5	10..30				SE
28	Christmas Trees										10//////	/10		C

KEY: .....PLANTING PERIODS ////////////HARVEST PERIODS

51

52

1 Source: Wisc. Dept. of Agriculture; U.S.D.S.; U.S. Dept of Commerce: "Wisc. Crops from Planting to Harvest."
2 Crops are listed in order of earliest planting periods. (From 1974, and 1979 Statistics)
* Average dates of "full bloom" are shown as planting dates for these fruit crops.

NOTE: Field crops (9.7%), Vegetables (4.6%), and Fruits and Specialities (4.3%) constitute 18.6% of Wisconsin's total cash receipts for Commodoties (1978); Livestock and Livestock Products make up the remaining 81.4%.

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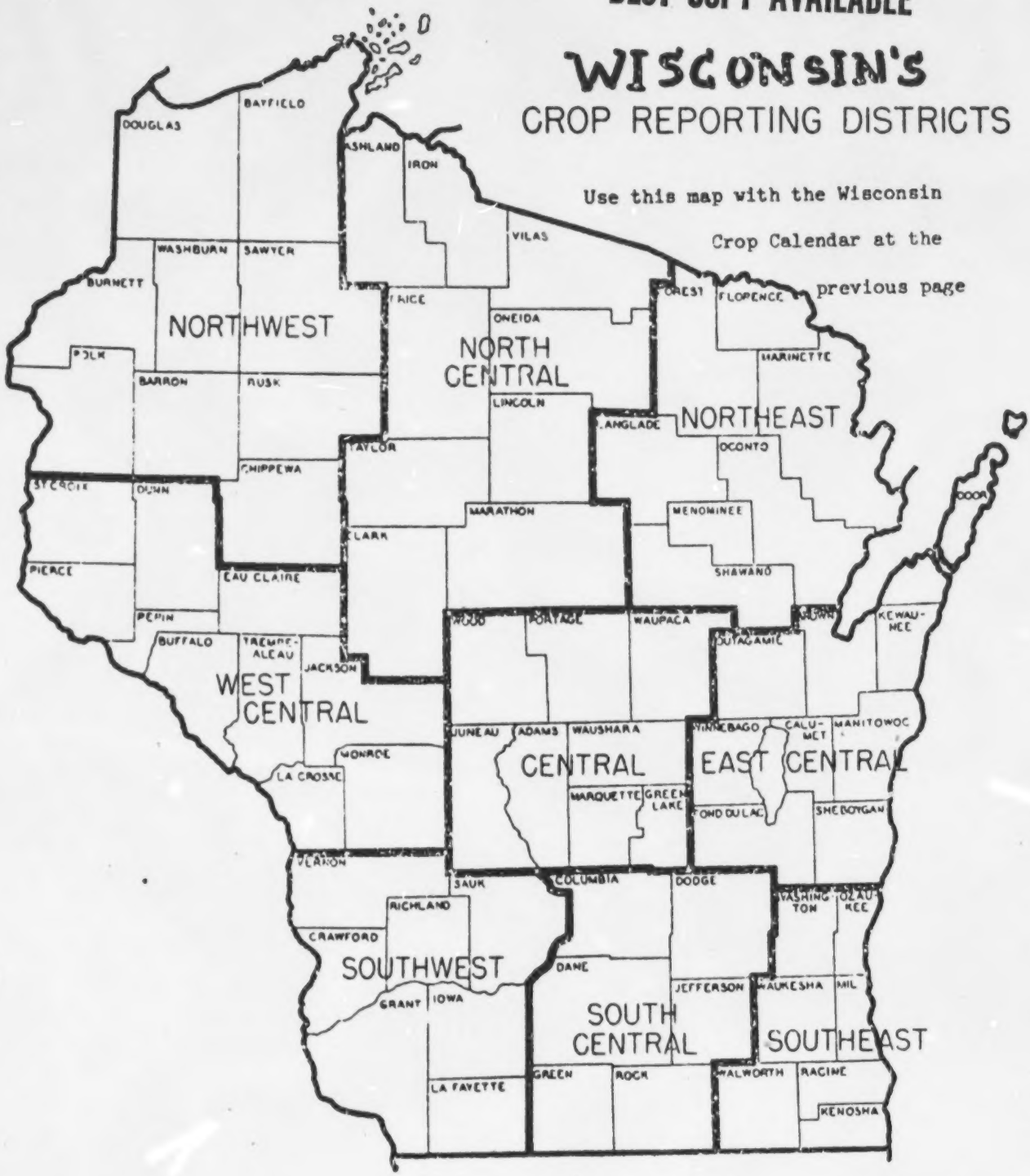
WISCONSIN'S
CROP REPORTING DISTRICTS

Use this map with the Wisconsin Crop Calendar at the previous page



BIOGRAPHICAL SKETCH OF MIGRANT EDUCATION ADMINISTRATOR

- Frank N. Brown

Education:

Bachelor of Science - English and Social Studies
Master of Science - Curriculum and Supervision
PhD Program - Two additional years study
Major: Curriculum and Supervision
Minor: Sociology

Experience:

State Administrator of Title I programs - 14 years
State Supervisor Elementary and Conservation Education - 11 years
County Supervising Teacher - 6 and one half years
Teacher - 5 years (rural)

BIOGRAPHICAL SKETCH OF MIGRANT EDUCATION SUPERVISOR

- Daniel Costilla

Education:

Bachelor of Arts - Spanish major, English minor
Master of Arts - Spanish Literature, Linguistics

Experience:

State Supervisor Title I Migrant Education - Department of Public Instruction - Madison, Wisconsin March 1979

Acting Director - Spanish Speaking Outreach Institute, (SSOI) - College of Letters and Science - University of Wisconsin, Milwaukee August 1978 - January 1, 1979

Academic Advisor - SSOI - University of Wisconsin, Milwaukee January 1976 - February 1979

Coordinator for Spanish Speaking Programs - University of Wisconsin, Whitewater September 1972 - January 1976

Adult Basic Education Teacher - U.M.O.S. September 1971 - August 1972

Teaching Assistant - Romance Language Department, Texas Tech. University 1970 - 1971

PART V. ASSURANCES

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Applicant hereby assures and certifies that he will comply with the regulations, policies, guidelines and requirements, including OMB Circulars No. A-95, A-102 and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies to the grant that:

1. The State plan is submitted by the State agency that is eligible to submit the plan; the State agency has the authority under the State law to perform the functions of the State under the program; the State legally may carry out each provision of the plan; all provisions of the plan are consistent with State law; a State officer, specified by title in a certification, has authority under State law to receive, hold, and disburse Federal funds made available under the plan; the State officer who submits the plan, specified by title in the certification, has authority to submit the plan; the agency that submits the plan has adopted or otherwise formally approved the plan; and the plan is the basis for State operation and administration of the program.

2. It will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement.

3. It will comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the grant-aided activity.

4. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally assisted programs.

5. It will comply with the provisions of the Hatch Act which limit the political activity of employees.

6. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.

7. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

8. It will give the grantor agency or the Comptroller General through any authorized representative the access to and the right to examine all records, books, papers, or documents related to the grant.

9. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.

10. It will insure that the facilities under its ownership, lease or supervision which shall be utilitzed in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.

11. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

12. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (See 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE

ASSURANCE OF COMPLIANCE WITH SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED

The undersigned (hereinafter called the "recipient") HEREBY AGREES THAT it will comply with section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), all requirements imposed by the applicable HEW regulation (45 C.F.R. Part 84), and all guidelines and interpretations issued pursuant thereto.

Pursuant to § 84.5(a) of the regulation [45 C.F.R. 84.5(a)], the recipient gives this Assurance in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts (except procurement contracts and contracts of insurance or guaranty), property, discounts, or other federal financial assistance extended by the Department of Health, Education, and Welfare after the date of this Assurance, including payments or other assistance made after such date on applications for federal financial assistance that were approved before such date. The recipient recognizes and agrees that such federal financial assistance will be extended in reliance on the representations and agreements made in this Assurance and that the United States will have the right to enforce this Assurance through lawful means. This Assurance is binding on the recipient, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this Assurance on behalf of the recipient.

This Assurance obligates the recipient for the period during which federal financial assistance is extended to it by the Department of Health, Education, and Welfare or, where the assistance is in the form of real or personal property, for the period provided for in § 84.5(b) of the regulation [45 C.F.R. 84.5(b)].

The recipient [Check (a) or (b)]

a. ( ) A73 employs fewer than fifteen persons;

b. (X) A74 employs fifteen or more persons and, pursuant to § 84.7(a) of the regulation [45 C.F.R. 84.7(a)], has designated the following person(s) to coordinate its efforts to comply with the HEW regulation:

Archie Buchmiller
Name of Designee(s) – Type or Print

C12 Wisconsin Department of Public Instruction
Name of Recipient – Type or Print
A12 A41

39-6006487W
(IRS) Employer Identification Number
A1 A11
B1 B11
C1 C11

C42 126 Langdon Street
Street Address or P. O. Box
A42 A71

Madison,
City
B12 B11

Wisconsin 53702
State Zip
B42 B71

I certify that the above information is complete and correct to the best of my knowledge.

June 27, 1977
Date
B72 B77

Barbara Thompson
Signature and Title of Authorized Official
B78 Barbara Thompson, State Superintendent of Public Instruction

Registered Mail
Return Receipt Requested

If there has been a change in name or ownership within the last year, please PRINT the former name below:

NOTE: The 'A', 'B', and 'C' followed by numbers are for computer use. Please disregard.
PLEASE RETURN ORIGINAL TO: Office for Civil Rights, HEW, P. O. Box 8222, Washington, D.C. 20024.

HEW-641 (5/77)

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SEP 16 1977

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20201

Septemeber 13, 1977

The Honorable Barbara S. Thompson
Superintendent of Public Instruction
State Department of Public Instruction
Wisconsin Hall - 126 Langdon Street
Madison, Wisconsin 53702

Dear Superintendent Thompson:

This is to acknowledge receipt of your institution's assurance of compliance with Title IX of the Education Amendments of 1972. The assurance is an acceptable form.

Thank you for your cooperation. We look forward to your continued support of Title IX.

Sincerely yours,

John Hodgdon

John Hodgdon, Acting Chief
Policy and Program Development Branch
Office for Civil Rights

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State of Wisconsin DEPARTMENT OF PUBLIC INSTRUCTION

Barbara Thompson, Ph.D.
State Superintendent

Dwight M. Stevens, Ph.D.
Deputy State Superintendent

June 9, 1977

Mr. David Tatel, Director
Office for Civil Rights
Department of Health, Education
and Welfare
P.O. Box 8214
Washington, D.C. 20024

Sent registered mail—
return receipt requested

Dear Mr. Tatel:

On June 9, 1977, the Wisconsin Department of Public Instruction was requested to provide a duplicate copy of HEW form 639 (Title IX assurance) to the USOE Region V office. In the process of duplicating this form, it was discovered that it contains an error.

On page 3, under Article IV--Designation of Responsible Employee and Adoption of Grievance Procedures, the department neglected to check the appropriate box. We intended to check the first box under Article IV. The Wisconsin Department of Public Instruction has adopted a grievance procedure and appointed a Title IX coordinator.

The department regrets the unintentional error and requests that this letter be attached to the form on file in your office and serve as formal amendment to correct the oversight.

Sincerely,

Dwight Stevens
Deputy State Superintendent

cc: OCR
Region V
Chicago, IL

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126 Langdon Street, Madison, Wisconsin 53702

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20201

DPR's
OWN Assurance

July 1976

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MEMORANDUM FOR PRESIDENTS OF COLLEGES AND UNIVERSITIES, SUPERINTENDENTS OF LOCAL EDUCATIONAL AGENCIES AND CHIEF STATE SCHOOL OFFICERS

SUBJECT: Assurance of Compliance under Title IX of the Education Amendments of 1972

Attached is an Assurance of Compliance under Title IX of the Education Amendments of 1972 which, as you know, prohibits discrimination on the basis of sex by Federally assisted education programs and activities.

I would appreciate your completing the form and returning it to me by September 30, 1976. If you have any questions please contact the following persons:

Local Educational Agencies and Chief State School Officers

Dr. Lloyd R. Henderson
Director
Elementary & Secondary Education Division
(202) 245-6118

Colleges and Universities

Ms. Jean Kresy
Acting Higher Education Director
(202) 245-1787

Sincerely yours,

for Martin H. Gerry
Director
Office for Civil Rights

"Please"

SENDER: Complete items 1, 2, 3, and 4. Add your address in the "RETURN TO" space on reverse.

1. The following service is requested (check one):
- X Show to whom and date delivered ..... 15¢
- ☐ Show to whom, date, & address of delivery .. 35¢
- ☐ RESTRICTED DELIVERY. Show to whom and date delivered ..... 65¢
- ☐ RESTRICTED DELIVERY. Show to whom, date, and address of delivery 85¢

2. ARTICLE ADDRESSED TO: Martin Gerry, Director
Office for Civil Rights
Office of the Secretary
Dept. of Health, Education & Welfare
Washington, D.C. 20201

3. ARTICLE DESCRIPTION: REGISTERED NO. | CERTIFIED NO. | INSURED NO.

(Always obtain signature of addressee or agent)

I have received the article described above.
SIGNATURE ☐ Addressee ☐ Authorized agent

4. DATE OF DELIVERY: OCT - 4 1978 POSTMARK

5. ADDRESS (Complete only if requested)

6. UNABLE TO DELIVER BECAUSE: CLERK'S INITIALS

☆ GPO: 1975—O-568-047

DHEW
Washington, D.C.

59

ASSURANCE OF COMPLIANCE WITH TITLE IX OF THE EDUCATION AMENDMENTS OF 1972 AND THE REGULATION ISSUED BY THE DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE IN IMPLEMENTATION THEREOF

[PLEASE READ EXPLANATION OF HEW FORM 639 BEFORE COMPLETING THIS DOCUMENT]

Pursuant to 45 C.F.R. §86.4, Wisconsin Department of Public Instruction
(insert name of Applicant or Recipient)
_____ (hereinafter the "Applicant") gives this assurance in consideration of and for the purpose of obtaining Federal education grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other Federal financial assistance to education programs or activities from the Department of Health, Education, and Welfare (hereinafter the "Department"), including payments or other assistance hereafter received pursuant to applications approved prior to the date of this assurance.

ARTICLE I—TYPE OF INSTITUTION SUBMITTING ASSURANCE

The Applicant is (check the following boxes where applicable):

[X] A state education agency.
[ ] A local education agency.
[ ] A publicly controlled educational institution or organization.
[ ] A privately controlled educational institution or organization.
[ ] A person, organization, group or other entity not primarily engaged in education. If this box is checked, insert primary purpose or activity of Applicant in the space provided below:

[ ] Claiming a religious exemption under 45 C.F.R. §86.12(b). (If religious exemption is claimed, attach statement by highest ranking official of Applicant identifying the specific provisions of 45 C.F.R. Part 86 which conflict with a specific religious tenet of the controlling religious organization.)

The Applicant offers one or more of the following programs or activities (check where applicable):

[ ] Pre-school
[ ] Kindergarten
[ ] Elementary or Secondary
[ ] Graduate
[ ] Undergraduate (including junior and community colleges)
[ ] Vocational or Technical
[ ] Professional
[X] Other (such as special programs for the handicapped even if provided on the pre-school, elementary or secondary level). If this box is checked, give brief description below:

HEW—639 (7/76)

Wisconsin School for the Visually Handicapped, Janesville
Wisconsin School for the Deaf, Delavan

Both schools are residential schools for visually or auditorily handicapped elementary and secondary students.

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ARTICLE II—PERIOD OF ASSURANCE

This assurance shall obligate the Applicant for the period during which Federal financial assistance is extended to it by the Department.

ARTICLE III—TERMS AND CONDITIONS

The Applicant hereby agrees that it will:

1. Comply, to the extent applicable to it, with Title IX of the Education Amendments of 1972 (P.L. 92-318), as amended, 20 U.S.C. §1681, 1682, 1683, and 1685 (hereinafter, "Title IX"), and all applicable requirements imposed by or pursuant to the Department's regulation issued pursuant to Title IX, 45 C.F.R. Part 86 (hereinafter, "Part 86"), to the end that, in accordance with Title IX and Part 86, no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or activity for which the Applicant receives or benefits from Federal financial assistance from the Department. (This assurance does not apply to sections 904 (proscribing denial of admission to course of study on the basis of blindness) and 906 (amending other laws) of Title IX, 20 U.S.C. 1684 and 1686.)

2. Require any person, organization, group or other entity to which it subgrants or with which it contracts, subcontracts or otherwise arranges to provide services or benefits or to assist it in the conduct of any program covered by this assurance, or with which it contracts or otherwise arranges for the use of any facility covered by this assurance, to comply fully with Title IX and Part 86 and to submit to the Department an assurance satisfactory to the Director, Office for Civil Rights (hereinafter, the "Director"), to that effect.

3. Make no transfer or other conveyance of title to any real or personal property which was purchased or improved with the aid of Federal financial assistance covered by this assurance, and which is to continue to be used for an education program or activity and where the Federal share of the fair market value of such property has not been refunded or otherwise properly accounted for to the Federal government, without securing from the transferee an assurance of compliance with Title IX and Part 86 satisfactory to the Director and submitting such assurance to the Department.

4. Submit a revised assurance within 30 days after any information contained in this assurance becomes inaccurate.

5. If the Applicant is a state education agency, submit reports in a manner prescribed by the Director under 45 C.F.R. §80.6(b) as to the compliance with Title IX and Part 86 of local education agencies or other education programs or activities within its jurisdiction.

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ARTICLE IV—DESIGNATION OF RESPONSIBLE EMPLOYEE AND ADOPTION OF GRIEVANCE PROCEDURES

(Check the appropriate box.)

[ ] Pursuant to 45 C.F.R. §86.8, the Applicant has adopted grievance procedures and designated the following employee to coordinate its efforts to comply with Part 86 and has notified all of its students and employees of these grievance procedures and the following name, address, and telephone number of the designated employee:

Nancy W. Burke 266-3864; Gordon Jensen 266-3615;
Anna Biermeier 266-0043
(name of employee)
126 Langdon Street, Madison, Wisconsin 53702
(office address)

(telephone number)

[ ] The Applicant is not presently receiving Federal financial assistance subject to Part 86 and, consequently, has not designated a responsible employee or adopted grievance procedures pursuant to 45 C.F.R. §86.8 but will do so immediately upon award of such assistance and will immediately notify the Director, its students and employees of the name, office address, and telephone number of the employee so designated.

ARTICLE V—SELF-EVALUATION

(Check the appropriate box.)

[ ] The Applicant has completed a self-evaluation as required by 45 C.F.R. §86.3(c) and has not found it necessary to modify any of its policies and practices or to take any remedial steps to come into compliance with Part 86.

[XX] The Applicant has completed a self-evaluation as required by 45 C.F.R. §86.3(c) and has ceased to carry out any policies and practices which do not or may not meet the requirements of Part 86 and is taking any necessary remedial steps to eliminate the effects of any discrimination which resulted or may have resulted from adherence to such policies and practices.

[ ] The Applicant has not completed the self-evaluation required by 45 C.F.R. §86.3(c) but expects to have it completed by _____.
(insert date)

[ ] The Applicant is not required to conduct a self-evaluation under 45 C.F.R. §86.3(c) since it did not receive any Federal financial assistance to which Part 86 applies prior to July 21, 1976.

Wisconsin Department of Public Instruction
(Insert name of Applicant)

Date: September 30, 1976

By Barbara Thompson
(This document must be signed by an official legally authorized to contractually bind the Applicant.)

State Superintendent
(Insert title of authorized official.)

cc: OCR
Region V
Chicago, Illinois

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Explanation Of

HEW FORM 639, ENTITLED "ASSURANCE OF COMPLIANCE WITH TITLE IX OF THE EDUCATION AMENDMENTS OF 1972 AND THE REGULATION OF THE DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE IN IMPLEMENTATION THEREOF"

Section 901 of Title IX of the Education Amendments of 1972 provides that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance. Section 902 of Title IX authorizes and directs the Department of Health, Education, and Welfare (hereinafter the "Department") to effectuate the nondiscrimination requirements of section 901 by issuing rules, regulations, and orders of general applicability. Pursuant to section 902, the Department has issued 45 C.F.R. Part 86 (hereinafter "Part 86") which became effective on July 21, 1975.

Section 86.4 of Part 86 requires that every application for Federal financial assistance for any education program or activity shall, as a condition of its approval, contain or be accompanied by an assurance from the applicant satisfactory to the Director of the Office for Civil Rights (hereinafter the "Director") that each education program or activity operated by the applicant and to which Title IX of the Education Amendments of 1972 and Part 86 apply will be operated in compliance with Part 86.

Section 86.4 also provides that the Director will specify the form of the assurance required and the extent to which such assurance will be required of the applicant's subgrantees, contractors, subcontractors, transferees, or successors in interest. Under this authority, HEW Form 639 has been specified as the form of assurance which shall apply to all recipients of and applicants for Federal financial assistance subject to the provisions of Title IX and awarded by the Department.

HEW Form 639 constitutes a legally enforceable agreement to comply with Title IX and all of the requirements of Part 86. Applicants are urged to read Part 86 and the accompanying preamble. The obligation imposed by Title IX and Part 86 are independent of, and do not alter, the obligation not to discriminate on the basis of sex imposed by Title VII of the Civil Rights Act of 1964 (20 U.S.C. §2000e *et seq.*); Executive Order 11246, as amended; sections 799A and 855 of the Public Health Service Act (42 U.S.C. 295h-9 and 298b-2); and the Equal Pay Act (29 U.S.C. 206 and 206 (d)).

PERIOD OF ASSURANCE

HEW Form 639 is binding on a recipient for the period during which Federal financial assistance is extended to it by the Department. With respect to Federal financial assistance used to aid in the purchase or improvement of real or personal property, such period shall include the time during which the real or personal property is used for the purpose of providing an education program or activity. A recipient may transfer or otherwise convey title to real and personal property purchased or improved with Federal financial assistance so long as such transfer or conveyance is consistent with the laws and regulations under which the recipient obtained the property and it has obtained a properly executed HEW Form 639 from the party to whom it wishes to transfer or convey the title unless the property in question is no longer to be used for an education program or activity or the Federal share of the fair market value of such property has been refunded or otherwise properly accounted for to the Federal government.

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(7/76)

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An applicant or recipient which has submitted an HEW Form 639 to the Director need not submit a separate form with each grant application but may, if the information contained therein remains accurate, simply incorporate by reference the HEW Form 639 already submitted, giving the date it was submitted. On the other hand, a revised HEW Form 639 must be submitted within 30 days after information contained in the submitted form becomes inaccurate, even if no additional financial assistance is being sought.

OBLIGATION OF RECIPIENT TO OBTAIN ASSURANCES FROM OTHERS

If a recipient subgrants, contracts, subcontracts, or otherwise utilizes an individual, organization, or group to assist in the conduct of an education program or activity receiving Federal financial assistance from the Department or to provide services in connection with such a program or activity, the recipient continues to have an obligation to insure that the education program or activity is being administered in a nondiscriminatory manner. Accordingly, the recipient must make sure that the individual, organization, or group in question is complying with Title IX and Part 86 and must secure a properly executed HEW Form 639 to that effect. Similarly, if the recipient leases to another person or organization a facility which was provided or improved with the aid of Federal financial assistance awarded by the Department, and the recipient is still using the facility as part of an education program or activity, it has an obligation to make sure the lessee is complying with Title IX and Part 86 and must secure a properly executed HEW Form 639 from the lessee. For example, if a university owns a gymnasium constructed with the aid of Federal financial assistance from HEW and leases the facility to a private entrepreneur for use in conducting drama classes open to the general public, then the university must secure a properly executed HEW Form 639 from the entrepreneur sponsoring the classes.

ADMINISTRATIVELY SEPARATE UNITS

If an educational institution is composed of more than one administratively separate unit, a separate HEW Form 639 may be submitted for each unit or one may be submitted for the entire institution. If separate forms are submitted, the administratively separate unit for which the form is submitted should be clearly identified in the first line of HEW Form 639. An "administratively separate unit" is defined as a school, department or college of an educational institution (other than a local educational agency) admission to which is independent of admission to any other component of such institution. See 45 C.F.R. §86.2(o).

STATE EDUCATION AGENCIES

State education agencies are generally not responsible for running pre-school, kindergarten, elementary, or secondary programs. Such responsibility is generally left to local education agencies although some supervisory authority may be vested with the state education agency. Consequently, most state agencies should not check the boxes for "Pre-school," "Kindergarten," or "Elementary or Secondary" in Article I of HEW Form 639. If the state agency runs special programs for the handicapped, including those on the pre-school, kindergarten, elementary, or secondary level, the box marked "Other" should be checked and the appropriate description inserted in the space provided.

Under Article III, paragraph 5, of HEW Form 639, a state education agency may be called upon from time to time to submit reports necessary to determine Title IX compliance by local education agencies within its jurisdiction. The form and content of such reports will be specified by the Director at the time the request is made.

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RELIGIOUS EXEMPTION

Applicants or recipients which are educational institutions controlled by a religious organization are not covered by Part 86 to the extent that application of Part 86 would be inconsistent with the religious tenets of the controlling religious organization.

Section 86.12 of Part 86 requires an institution seeking an exemption to submit a written statement to the Director identifying the provisions of Part 86 which conflict with a specific tenet of the controlling religious organization. Such a statement must be signed by the highest ranking official of the educational institution claiming the exemption. An applicant or recipient claiming an exemption is not relieved of its obligation to comply with that portion of Part 86 not specified in its statement to the Director as being inconsistent with the tenets of the controlling religious organization.

Although §86.12 imposes no time restrictions when a recipient or applicant may claim an exemption, applicants or recipients are urged to make such claims when they initially submit HEW Form 639 by checking the appropriate box in Article I of HEW Form 639 and attaching thereto the statement required by §86.12(b). Such an approach will avoid misunderstandings on the part of both the Department and the applicant or recipient as to what, if any, action is required under Part 86.

An applicant or recipient will normally be considered to be controlled by a religious organization if one or more of the following conditions prevail:

(1) It is a school or department of divinity; or

(2) It requires its faculty, students or employees to be members of, or otherwise espouse a personal belief in, the religion of the organization by which it claims to be controlled; or

(3) Its charter and catalog, or other official publication, contains an explicit statement that it is controlled by a religious organization or an organ thereof or is committed to the doctrines of a particular religion, *and* the members of its governing body are appointed by the controlling religious organization or an organ thereof, *and* it receives a significant amount of financial support from the controlling religious organization or an organ thereof.

The term "school or department of divinity" means an institution or a department or branch of an institution whose program is specifically for the education of students to prepare them to become ministers of religion or to enter upon some other religious vocation, or to prepare them to teach theological subjects. (This definition is adopted from section 1201(l) of the Higher Education Act of 1965, P.L. 89-329.)

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Title VI of the CIVIL RIGHTS ACT OF 1964

Wisconsin Department of Public Instruction (hereinafter called the "Applicant")
(Name of Applicant)

HEREBY AGREES THAT it will comply with title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Regulation of the Department of Health, Education, and Welfare (45 CFR Part 80) issued pursuant to that title, to the end that, in accordance with title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applications for Federal financial assistance which were approved before such date. The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Applicant.

Dated April 6, 1977

Wisconsin Dept. of Public Instruction
(Applicant)

By Barbara Thompson
(President, Chairman of board, or comparable authorized official)

State Superintendent of Public Instruction

126 Langdon Street

Madison, Wisconsin 53702
(Applicant's mailing address)

EW-441
12-54)

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APPENDIX A

(Amendment to MEP)

This Appendix provides for an appropriate accelerated procedure for resolving complaints regarding Title I migrant education projects that operate for fewer than sixty (60) days. In addition, Appendix A in part amends both the Wisconsin State Guideline, ESEA Title I (3/29/77) for Complaints re: 116.6(b) and 116.7(b), and the Chapter PI1 Complaint Resolutions and Appeals procedures of the MEP on file with the Commissioner.

The Wisconsin State Guideline for Complaints (see a copy at Appendix A-1) is amended at paragraph 4, sentences three and four, to read as follows:

> 4. ****Normally this first report will be made within 15 days of receipt of the complaint. If the complaint has not been fully resolved within 15 days, an interim report containing the complaint and its status shall be made to the parties listed above.

The Chapter PI1 Complaint Resolutions and Appeals procedures (see a copy at Appendix A-2) of the Wisconsin Department of Public Instruction's Title I Monitoring and Enforcement Plan is in part amended to read as follows:

PI1.05 Hearings.****

> (2) NOTICE. Execpt in case of emergency, the state superintendent or designated examiner shall provide the parties with at least 4 days written notice of hearing stating the time, date and place of the hearing, the nature of the case and a general statement of the issues to be heard.****

PI1.07 Diligent procecution; dismissals.****

> (a) The aggrieved party fails to respond within 5 days to correspondence from or on behalf of the state superintendent concerning the matter, provided that the correspondence was sent by certified mail to that party's last known address, or****

PI1.08 Requirements as to specific matters.****

> (1) In matters brought to the state superintendent pursuant to P.L. 95-561, ss. 168 and 507, the state superintendent shall complete such investigation as is necessary and issue a decision within 15 days after receiving the aggrieved party's complaint or appeal, unless exceptional circumstances exist. Decisions in such matters shall be final unless a party files a written appeal with the U.S. Commissioner of education within 7 days of receipt of the decision.
>
> (2) In appeals brought to the state superintendent pursuant to ss. 115.96(2)(b), Stats., the state superintendent shall review the record of the local educational agency hearing and issue a decision within 4 days of the filing of the notice of appeal or, if the record is not filed until after the filing of the notice of appeal, within 4 days of the filing of the record, unless exceptional circumstances exist.****

APPENDIX A-1

COMPLAINTS
Reference: 116.6 (b) and 116.7 (b)

Many complaints arising from the operation of a Title I project can and should be resolved by the local educational agency (LEA) without intervention by the state educational agency (SEA). Thus, the LEA is strongly encouraged to develop local procedures for handling complaints. The parent advisory councils, school board, school administration and other interested parties should be involved in LEA complaint procedure development.

There may be some complaints, however, that defy local resolution, or that by their nature must be resolved at a higher level. The SEA recognizes its responsibility for helping to resolve such cases and establishes the following procedures to be used:

1. In order to be accepted for dispostion by the SEA, the complaint must be in written form and signed by the complaining party or parties. The complaint should be addressed to:

   Administrator of Title I
   Department of Public Instruction
   126 Langdon Street
   Madison, Wisconsin 53702

2. The SEA will acknowledge receipt of the complaint and the date received. A copy of the complaint letter will be sent to the appropriate LEA.

3. An investigation will be made of the allegations. The SEA will determine the methods of investigation; these may include one or more of the following actions:

   a. Telephone conversations and/or correspondence with involved parties.
   b. Examination of information on file in the state office and evidence submitted as a result of the complaint.
   c. A visit by an SEA staff member to the local agency for firsthand information.
   d. An informal meeting of involved parties with a representative from the SEA.

4. Upon completion of the investigation the SEA shall make a written report that will include the substance of the complaint, the name of the complainant, a summary of the investigation and a statement of dispostion with the reasons for such conclusions. The report shall be sent to the U. S. Commissioner with a copy thereof to the LEA and the complainant. ~~Normally this first report will be made within 60 days of receipt of the complaint. If the complaint has not been fully resolved within 60 days, an interim report containing the complaint and its status shall be made to the parties listed above.~~ 68

-End-

APPENDIX A-2

(Originally submitted with MEP as "Attachment D" 6/14/79)

Chapter PI 1

COMPLAINT RESOLUTIONS AND APPEALS

PI 1.01 Applicability
PI 1.02 Definitions
PI 1.03 Filing
PI 1.04 Investigations
PI 1.05 Hearings
PI 1.06 Withdrawal and settlement
PI 1.07 Diligent prosecution; dismissals
PI 1.08 Requirements as to specific matters
PI 1.09 Temporary orders

Note: Chapter PI 1 as it existed on August 31, 1979 was repealed and a new chapter PI 1 was created effective September 1, 1979.

PI 1.01 Applicability. Subject to the requirements of s. PI 1.08, the following provisions apply to complaints, petitions and appeals filed with the state superintendent pursuant to ss. 115.96(5)(b), 118.13, 118.15(3)(a) 3, 118.20, 120.13(1)(c), 121.54(9)(am) and (b), Stats., and P.L. 95-561 secs. 168 and 507, regarding actions or decisions of local educational agencies.

History: Cr. Register, August, 1979, No. 284, eff. 9-1-79.

PI 1.02 Definitions. In this chapter: (1) AGGRIEVED PARTY. "Aggrieved party" means a petitioner, complainant, or appellant bringing a matter before the state superintendent under this chapter.

(2) LOCAL EDUCATIONAL AGENCY. "Local educational agency" includes school boards, school districts, and such other offices and agencies as whose actions or decisions may be brought before the state superintendent on complaint, appeal, or petition for resolution under this chapter.

(3) PROBABLE CAUSE. "Probable cause" means facts or circumstances sufficient to warrant a reasonably prudent person in believing that the matter asserted is probably true.

(4) STATE SUPERINTENDENT. "State superintendent" includes the deputy state superintendent acting in accordance with s. 15.01(2), Stats., or any officer or employe of the department to whom a lawful function has been delegated by the state superintendent pursuant to s. 15.02(4), Stats.

(5) STATUTE. "Statute" includes the Wisconsin statutes, acts of the United States Congress or federal administrative regulations promulgated in furtherance of an act of congress.

History: Cr. Register, August, 1979, No. 284, eff. 9-1-79.

PI 1.03 Filing. All complaints, petitions and appeals shall be filed in writing specifying with particularity the grounds upon which the action is brought, the attendant facts, and the relief sought. Complaints, petitions and appeals shall be signed by the aggrieved party or individual acting as such party's representative in which case the individual acting as representative shall file a notice of representation along with the complaint, petition or appeal. If the aggrieved party is a minor, the complaint, petition or appeal shall be signed by the aggrieved party's parent or guardian. Failure of the aggrieved party to comply with such statu-

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tory time limits as to filing as are applicable shall deprive the state superintendent of jurisdiction over the matter.

History: Cr. Register, August, 1979, No. 284, eff. 9-1-79.

PI 1.04 Investigations. (1) In any matter brought to the state superintendent under this chapter, the state superintendent shall direct an investigation into the circumstances surrounding the matter. At the discretion of the state superintendent such investigation may take the form of an on site review, an evidentiary hearing, or such other form as the state superintendent deems appropriate provided all parties have been afforded reasonable opportunity to present evidence and dispute the evidence of adverse parties.

(2) No final decision or order disposing of a complaint, petition or appeal nor any finding of probable cause of discrimination prohibited by s. 118.13 or 118.20, shall be issued by the state superintendent until the investigation is completed, except as provided by ss. PI 1.06 and PI 1.07.

(3) Where a hearing on the matter has been provided to the aggrieved party by the local education agency, at the discretion of the state superintendent, the investigation may be confined to a review of the record of the local education agency hearing or an examiner may be directed to conduct a hearing on behalf of the state superintendent. The hearing may be either de novo as to the merits or limited to such issues as the state superintendent determines require further clarification beyond that reflected by the record of the local education agency hearing.

History: Cr. Register, August, 1979, No. 284, eff. 9-1-79.

PI 1.05 Hearings. (1) WHEN REQUIRED. Prior to the issuance of a final decision or order as to the merits of a matter brought before the state superintendent under this chapter, the state superintendent shall conduct an evidentiary hearing when:

(a) In the state superintendent's judgment, justice demands the provision of a hearing and a material question of fact exists.

(b) In matters before the state superintendent under ss. 118.13 and 118.20, Stats., conciliation has failed or has been waived following a finding of probable cause.

(c) A hearing is expressly required by statute.

~~(2) NOTICE. Except in case of emergency, the state superintendent or designated examiner shall provide the parties with at least 10 days written notice of hearing stating the time, date and place of the hearing, the nature of the case and a general statement of the issues to be heard.~~ The parties may by mutual consent waive the right to notice. Continuances and postponements may be granted only in case of exceptional circumstances entirely beyond the control of the party requesting a continuance or postponement.

(3) HEARING EXAMINER. The state superintendent may preside over the hearing or may designate a hearing examiner for that purpose. The state superintendent may, by order issued prior to the taking of testimony, direct that the examiner's decision be the final decision as to the merits of the matter. Subject to the provisions of this chapter, the hearing examiner shall have the powers specified in s. 227.09(1), Stats.

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(4) EVIDENCE AND WITNESSES. Parties appearing at the hearing shall be afforded reasonable opportunity to call witnesses, present evidence, and to confront and cross examine adverse witnesses. Statutory and common law rules of evidence shall not be binding as to issues of admissability. The state superintendent or designated examiner may admit all testimony having reasonable probative value but shall exclude irrelevant, immaterial or unduly repetitious testimony. No material finding of fact shall be made unless supported by competent evidence in the record.

(5) RECORD. All testimony at the hearing shall be given under oath and taken down by a stenographer or a recording machine but need not be transcribed unless a party requests a transcript prior to the expiration of the party's right to further review, pursuant to statute, and pays a fee to cover the cost of its preparation.

(6) DECISION. All decisions following a hearing shall be in writing stating separate findings of fact and conclusions of law. Decisions shall be served on all parties by mailing a copy to each party's last known address along with a notice of such right to further review as is provided by statute.

History: Cr. Register, August, 1979, No. 284, eff. 9-1-79.

PI 1.06 Withdrawal and settlement. (1) At any time prior to the issuance of a final decision, an aggrieved party may request in writing that the party's appeal or complaint be withdrawn. Upon receiving such a request, the state superintendent shall promptly issue an order dismissing the matter without prejudice.

(2) Parties to proceedings under this chapter may settle disputed matters by compromise and conciliation, except as prohibited by law. Upon receiving written notice that a settlement has been achieved, the state superintendent may dismiss the matter upon such terms as the parties consent to in writing.

History: Cr. Register, August, 1979, No. 284, eff. 9-1-79.

PI 1.07 Diligent prosecution; dismissals. (1) Parties shall prosecute matters before the state superintendent pursuant to this chapter with due diligence. The state superintendent or designated examiner shall dismiss any matter for failure to prosecute, unless such failure was due entirely to circumstances beyond the control of the aggrieved party, where:

~~(a) The aggrieved party fails to respond within 20 days to correspondence from or on behalf of the state superintendent concerning the matter, provided that the correspondence was sent by certified mail to that party's last known address, or~~

(b) The aggrieved party fails to appear at the hearing, provided due notice of the hearing was mailed to the party's last known address.

(2) Prior to the commencement of proceedings for further review pursuant to statute, an order of dismissal issued under sub. (1) shall be set aside where:

(a) That party files a written request for reconsideration with supporting information showing probable cause that the failure was due entirely to circumstances beyond that party's control, and

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(b) An investigation under s. PI 1.04 (1) establishes that the failure was for such reason.

(3) If a party other than the aggrieved party fails to appear at the hearing, the state superintendent or designated examiner shall proceed with the hearing, provided that due notice of the hearing was mailed to that party's last known address, and may issue the decision without further hearing. Such a decision may be set aside by the procedure and on the grounds specified in subs. (2) (a) and (b).

History: Cr. Register, August, 1979, No. 284, eff. 9-1-79.

PI 1.08 Requirements as to specific matters. The following provisions shall supercede conflicting provisions in this chapter as to the stated specific matters.

~~(1) In matters brought to the state superintendent pursuant to P.I. 05.661, ss. 168 and 607, the state superintendent shall complete such investigation as is necessary and issue a decision within 60 days after receiving the aggrieved party's complaint or appeal, unless exceptional circumstances exist. Decisions in such matters shall be final unless a party files a written appeal with the U.S. commissioner of education within 30 days of receipt of the decision.~~

~~(2) In appeals brought to the state superintendent pursuant to s. 116.96 (2) (b), Stats., the state superintendent shall review the record of the local educational agency hearing and issue a decision within 10 days of the filing of the notice of appeal or, if the record is not filed until after the filing of the notice of appeal, within 10 days of the filing of the record, unless exceptional circumstances exist.~~

(3) In complaints of discrimination brought before the state superintendent under s. 118.13 or 118.20, Stats., the state superintendent may maintain the identity of the complainant in confidence prior to the issuance of a finding of probable cause where, in the state superintendent's judgment, disclosure of the complainant's identity would be likely to subject the complainant to retaliatory action or where disclosure would otherwise jeopardize the investigation. Where a finding of probable cause is issued, the state superintendent shall forthwith endeavor to eliminate the discrimination by conference, conciliation, or persuasion. If the practice complained of cannot be so eliminated, or if conciliation is waived, the state superintendent shall conduct an evidentiary hearing as to the merits of the complaint as provided in s. PI 1.05. The hearing shall be held in the county where the discrimination is alleged to have occurred.

History: Cr. Register, August, 1979, No. 284, eff. 9-1-79.

PI 1.09 Temporary orders. The state superintendent may issue such protective order or grant such temporary relief as is necessary to preserve the rights of any party to a matter subject to this chapter prior to the issuance of a final decision or order.

History: Cr. Register, August, 1979, No. 284, eff. 9-1-79.

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APPENDIX B

NOTICE OF PUBLICATION

The Wisconsin Department of Public Instruction has made its State Application for the Migrant Program Grant available for circulation in a notice published in the Wisconsin State Journal newspaper on Tuesday, January 15, 1980.

Purpose of this published notice is to alert interested parties that said application will be on file for 60 days in the office of the Wisconsin State Superintendent, 126 Langdon Street, Madison, Wisconsin, beginning January 25, 1980 through March 24, 1980, to permit interested parties to comment.

Wisconsin State Journal

Tuesday, January 15, 1980, Madison

Notice is hereby given that pursuant to Public Law 89-10, also known as the Elementary and Secondary Education Act of 1965 as amended by P.L. 95-561 also known as the "Education Amendments of 1978," the Wisconsin State Superintendent of Public Instruction is applying to the United States Commissioner of Education for funds to conduct education programs for children of migratory agricultural and fisheries workers. Funds are to be used for a period beginning July 1, 1980 through September 30, 1981. Purpose of this notice of intent is to alert interested parties that said application will be on file for 60 days in the office of the Wisconsin State Superintendent, 126 Langdon Street, Madison, Wisconsin, beginning January 25, 1980 through March 24, 1980, to permit interested persons to comment.

PUB: WSJ: January 15, 1980

STATE OF WISCONSIN

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